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Boston Borough Council

Chief Executive
Rob Barlow

Municipal Buildings
Boston
Lincolnshire PE21 8QR
Tel: 01205 314200

Wednesday 8 July 2026

Notice of meeting of the Overview & Scrutiny Committee

Dear Councillor

You are invited to attend a meeting of the Overview & Scrutiny Committee
on **Thursday 16th July 2026** at **6.30 pm**
in the Committee Room - Municipal Buildings, West Street, Boston, PE21 8QR

Rob Barlow
Chief Executive

Membership:

Chairman:	Councillor Stuart Evans
Vice-Chairman:	Councillor Suzanne Welberry
Councillors:	Alison Austin, Richard Austin BEM, David Brown, Emma Cresswell, Anton Dani, Anne Dorrian, Neil Drayton, Andy Izard, Patricia Marson, Barrie Pierpoint, Ralph Pryke, Lina Savickiene and David Scoot

Quorum 5

Members of the public are welcome to attend the committee meeting as observers except during the consideration of exempt or confidential items.

This meeting may be subject to being recorded.

Agenda

Part I - Preliminaries

A Apologies for Absence

To receive apologies for absence and notification of substitutes *(if any).*

B Declarations of Interest

To receive declarations of interests in respect of any item on the agenda.

C Minutes (Pages 1 - 8)

To sign and confirm the minutes of the previous meeting.

D Public Questions

To answer any written questions received from members of the public no later than 5 p.m. two clear working days prior to the meeting – for this meeting the deadline is 5 p.m. on Monday 13th July 2026.

Part II - Agenda Items

1 Carbon Footprint Update FY22/23, FY23/24 & FY24/25 (Pages 9 - 24)

(A report by Christian Allen, Service Director – Regulatory)

2 Section 106 Agreements Analysis and Monitoring (Pages 25 - 44)

(A report by Phil Norman, Service Director – Planning & Strategic Infrastructure)

3 Review of the Town Centre Task & Finish Group (Pages 45 - 52)

(A Report by the Review of the Town Centre Task & Finish Group)

4 Local Council Tax Support Scheme 2027/28 - Consultation (Pages 53 - 58)

(A report by Russel Stone, Executive Director - Finance (Section 151 Officer))

5 Quarter 4 25/26 Performance Report (Pages 59 - 84)

(A report by James Gilbert, Service Director-Corporate)

6 Work Programme and Forward Plan (Pages 85 - 94)

(For Members to note/discuss the Committee's current Work Programme and the Council's Forward Plan)

Notes:

Please contact Democratic Services (demservices@boston.gov.uk) if you have any queries about the agenda and documents for this meeting.

Council Members who are not able to attend the meeting should notify Democratic Services as soon as possible.

Alternative Versions

Should you wish to have the agenda or report in an alternative format such as larger text, Braille or a specific language, please telephone 01205 314502.

Boston Borough Council

Minutes of a meeting of the **Overview & Scrutiny Committee** held in the Committee Room - Municipal Buildings, West Street, Boston, PE21 8QR on Thursday 4th June 2026 at 6.30 pm.

Present:

Councillor Stuart Evans, in the Chair.
Councillors Suzanne Welberry (Vice-Chairman), Alison Austin, Richard Austin BEM, Anne Dorrian, Neil Drayton, Patricia Marson, Barrie Pierpoint, Ralph Pryke and David Scoot.

In attendance:
Councillors Sarah Sharpe (Portfolio Holder - Heritage, Culture and Tourism) and Helen Staples (Portfolio Holder - Communities).

Officers:
Executive Director - Programme Delivery, Service Director – Culture & Regeneration, Place Officer (Development), Service Director – Corporate Services, Business Intelligence and Change Manager, Group Manager Public Protection and Democratic Services Officer.

1 Apologies for Absence

Apologies for absence were received from Councillors Emma Cresswell, Anton Dani, Andy Izard and Lina Savickiene.

2 Declarations of Interest

No declarations of interest were received.

3 Minutes

The minutes of the previous meeting held on 30th April 2026 were agreed and signed by the Chairman, subject to it being noted that Councillor Suzanne Welberry was an Executive Director of PSPSL and not Councillor David Scoot.

4 Public Questions

No questions were received from the public.

5 Highways Authority, Lincolnshire County Council

The Chairman advised that the Portfolio Holder for Highways at Lincolnshire County Council, Councillor David East, was unable to attend the meeting. However, he had provided a written response to questions raised, that had been circulated to members in advance of the meeting and also included a protocol for raising highways matters through County Council ward members.

Members noted that it was the third occasion in which a representative from Lincolnshire County Council had been unable to attend a meeting and raised concerns regarding the Committee's limited ability to undertake effective scrutiny and to raise issues directly on behalf of residents.

Attention was drawn to the timing and clarity of the information provided. It was noted that the reporting protocol had been issued at a late stage and that the absence of prior engagement had restricted the opportunity for Members to fully consider or challenge the proposed approach. Members also raised concerns regarding the clarity of communication from the County Council, emphasising the importance of information being presented in plain and accessible language. The practical implications of the protocol were also considered, particularly in relation to existing reporting mechanisms. It was noted that there remained uncertainty regarding the continued use and effectiveness of tools such as "Fix My Street", and how they aligned with the advised process. Members highlighted the importance of ensuring that residents had clear and consistent routes for reporting highways concerns and that they were able to support it effectively.

The Committee further emphasised the importance of direct engagement with external partners, noting that attendance at meetings formed a key part of transparent and accountable decision-making. It was considered that the absence of a representative limited Members' ability to fully explore issues and to seek assurance on matters raised.

In drawing the discussion to a close, the Chairman acknowledged the concerns raised by Members and confirmed that these would be formally recorded.

6 Strategy / Policy Review and Development

The Chairman introduced the item and invited the Service Director – Corporate Services, supported by the Business Intelligence and Change Manager, to present the report.

The Service Director – Corporate Services outlined the proposed approach to managing strategy and policy review and development in advance of Local Government Reorganisation, advising that increasing demands on officer capacity required a more proportionate approach to routine policy updates. It was explained that the proposal would allow minor or non-material changes to be progressed through delegated authority, whilst maintaining appropriate oversight.

In considering the report, the Committee acknowledged the pressures associated with Local Government Reorganisation but emphasised the importance of maintaining transparency and effective Member oversight.

Members discussed the potential implications of increased delegation and highlighted the need to ensure that the Committee remained sighted on changes being made and retained the ability to scrutinise where necessary.

Consideration was given to how delegated decisions would be communicated, noting the importance of ensuring that Members were informed in advance of changes and that there was an opportunity to raise concerns where appropriate. The need for ongoing visibility of changes made under delegated authority was also emphasised, together with the importance of maintaining clear governance arrangements throughout the transition period.

Members further considered the position should Local Government Reorganisation not proceed, emphasising the importance of ensuring that any interim arrangements did not become embedded without appropriate review.

In response to the discussion, the Service Director – Corporate Services confirmed that the comments raised by the Committee were helpful and sought to clarify the Committee's expectations in relation to the proposed approach. It was confirmed that the following would be incorporated into the process and reflected within the Cabinet report:

- That Members would be notified in advance of any proposed use of delegated authority to amend a policy, providing an opportunity for the Committee to request further scrutiny where required.
- That a summary of changes made under delegated authority would be reported back to the Committee on a regular basis to ensure ongoing visibility; and
- That appropriate safeguards would be included to ensure that the proposed arrangements would cease should Local Government Reorganisation not proceed.

The Service Director – Corporate Services confirmed that those measures would ensure that transparency and Member oversight were maintained whilst enabling a more proportionate approach to policy management.
In drawing the discussion to a close, the Chairman thanked officers for the report and for the clarification provided.

Resolved:

1. **That the report be noted; and**

2. **That the comments of the Committee, including the need for advance notification, summary reporting and appropriate safeguards, be incorporated into the Cabinet report.**

[The Service Director – Corporate Services and the Business Intelligence and Change Manager left the meeting at 7.37pm, following consideration of the above item.]

7 Public Space Protection Order for Dog Controls

The Chairman introduced the item and invited the Group Manager – Public Protection to present the report.

The Group Manager – Public Protection outlined the proposal to extend the current Public Spaces Protection Order (PSPO) for dog controls for a further three-year period. It was explained that the Order had been in place since 2017 and had been subject to regular review, with the current proposal supported by the results of a recent public consultation which demonstrated a high level of support for the continuation of the existing controls.

The Committee was advised that the PSPO remained an effective mechanism for addressing issues such as dog fouling, exclusion of dogs from play areas, requirements to place dogs on leads where necessary, and the requirement for dog owners to carry suitable means to clear up after their animals.

Members welcomed the continuation of the Order and broadly recognised the positive impact it had had in improving environmental conditions across the Borough. It was noted that there had been a general improvement in behaviour over time, although some issues had remained.

During the discussion, Members raised practical points relating to awareness and enforcement. Particular attention was given to the level of public understanding of the requirements of the PSPO, including:

- The requirement to carry appropriate means to remove dog waste; and
- The ability to dispose of bagged waste within general litter bins as well as designated dog waste bins.

It was noted that awareness of these requirements remained inconsistent, and that increased publicity would support compliance. Members emphasised the importance of clear and ongoing communication, including the use of signage, social media and wider campaigns to reinforce expectations.

The availability of dog waste bins and general disposal facilities was also considered. Whilst it was acknowledged that provision existed across the Borough, the Committee highlighted the importance of ensuring that messaging clearly promoted the use of all appropriate bins, rather than creating reliance on dedicated dog waste facilities alone.

The Committee recognised the importance of continued enforcement activity and the role this played in maintaining standards and encouraging responsible behaviour. In response, the Group Manager – Public Protection confirmed that a programme of communications and public engagement was already in place and would continue, including targeted campaigns to raise awareness of the requirements of the PSPO and to reinforce key messages regarding responsible dog ownership and disposal arrangements.

Brief discussion also took place regarding the attendance of Portfolio Holders at Committee meetings, with differing views noted.

In drawing the discussion to a close, the Chairman thanked the Group Manager – Public Protection for the report and noted the Committee's general support for the continuation of the Order, together with the importance of maintaining effective communication and enforcement.

Resolved:

That the proposal to extend the Public Spaces Protection Order for dog controls for a further three years be supported.

8 South & East Lincolnshire Destination Management Plan

The Chairman introduced the item and invited the Portfolio Holder – Heritage, Culture and Tourism, supported by the Service Director – Culture & Regeneration and the Place Officer (Development), to present the report.

The Portfolio Holder outlined the significance of the Destination Management Plan, advising that it provided a clear strategic framework to strengthen Boston's identity, support the town centre and contribute to wider ambitions through Boston 2030 and partnership working across South and East Lincolnshire. The Service Director – Culture & Regeneration presented the report and delivered a detailed overview supported by a presentation. It was explained that the Plan set out the direction for the visitor economy between 2026 and 2030 and established a coordinated approach across the partnership, whilst maintaining a distinct focus on Boston through a locally tailored action plan.

The Committee was advised that the Plan was structured around four key priorities: improving places and infrastructure, developing quality visitor experiences, strengthening marketing and digital presence, and supporting the visitor economy sector through business engagement and partnership working. It was further outlined that Boston had a strong foundation of heritage, cultural and natural assets, and that the Plan sought to better connect them into a more coherent, year-round offer supported by stronger identity and coordinated delivery.

The Service Director provided a balanced assessment of both opportunities and challenges, highlighting heritage-led regeneration, international links, nature-based tourism and cultural programming as key strengths, whilst also acknowledging issues relating to perception of the town centre, limited awareness of the visitor offer, digital presence and connectivity.

Members were informed that early delivery would focus on the next 12 to 24 months, including establishing governance arrangements, aligning activity with Boston 2030, improving the town centre visitor experience, developing bookable cultural and heritage experiences, and strengthening engagement with businesses and stakeholders. It was further noted that the action plan would remain a live document, supported by annual review and ongoing partnership input.

Following the presentation, the Chairman opened the item for discussion, and the Committee proceeded to undertake a detailed and wide-ranging debate.

Members considered the issue of perception of the town centre, recognising that this acted as a barrier to visitor confidence. In response, the Service Director outlined the distinction between actual safety and perceived safety and highlighted the importance of visible presence, coordinated approaches with community safety partners and improved communication.

The Committee emphasised that consistent and positive messaging would be key, noting that all stakeholders, including businesses, services and elected Members, had a role to play in promoting a unified and confident narrative for Boston.

Attention was drawn to the Borough's heritage and cultural offer, with Members acknowledging the importance of the Cultural Quarter and wider regeneration activity. The Service Director – Culture & Regeneration advised that strengthening Boston's story and improving how it was communicated to both residents and visitors would form a central part of delivery, alongside the development of cultural events and programming to increase footfall and engagement.

The Committee considered the importance of ensuring that the Plan delivered for residents as well as visitors. In this regard, Members highlighted the need to engage more effectively with younger people and to ensure that local communities were involved in shaping future development. The Service Director confirmed that engagement work had already taken place with local students and community groups, and that this would inform future planning and investment decisions.

Members also explored the issue of transport and connectivity, recognising this as a significant challenge for the Borough. The Service Director acknowledged these constraints and advised that, whilst such issues were not wholly within the Council's control, the approach would focus on mitigating their impact through practical measures such as developing coordinated visitor itineraries and exploring opportunities within the group travel market. It was also noted that strengthening the overall quality of the offer would remain critical in attracting visitors despite these challenges.

The Committee further considered the role of volunteers and community groups, recognising the strength of the sector but also noting that activity could at times be fragmented. The Service Director – Culture & Regeneration advised that a more coordinated approach would be adopted moving forward, supported by improved information sharing and partnership working. The Place Officer (Development) provided further assurance that engagement with volunteers would be more flexible and proactive, including outreach activity and the development of shared initiatives such as trails and coordinated programming. In considering delivery, Members acknowledged the importance of funding and available resources.

The Service Director confirmed that the initial phase of work was supported by existing funding and additional staffing capacity, and that the approach would prioritise early delivery and achievable outcomes. It was further noted that work was ongoing to secure longer-term funding and to develop a sustainable programme of investment beyond the initial phases.

The Committee placed emphasis on the importance of governance and accountability. The Service Director – Culture & Regeneration confirmed that a formal governance structure, including a steering group, would be established to oversee delivery of the Plan. It was further advised that key performance indicators would be developed to measure success and that progress would be subject to annual review and ongoing scrutiny. Members welcomed this approach and emphasised the importance of establishing governance arrangements at pace, with clear and measurable outcomes.

Consideration was also given to the wider Borough, with Members highlighting the importance of ensuring that outlying villages and rural areas benefited from the Plan. The Place Officer (Development) advised that work was already underway to engage with parishes and to develop initiatives such as heritage and church trails, with a view to connecting rural assets more effectively into the visitor economy offer.

In drawing the discussion to a close, the Chairman thanked the Portfolio Holder and officers for a comprehensive and informative presentation. The Committee acknowledged both the scale of the opportunity and the challenges ahead and emphasised the importance of maintaining momentum in delivery.

Resolved:

1. **That the report and presentation be noted;**

2. **That the comments raised during the meeting be used to inform the ongoing development and delivery of the Destination Management Plan; and**

3. **That the importance of robust governance arrangements, clear performance measures and strong partnership working be recognised as key to the successful implementation of the Plan.**

[The Portfolio Holder, the Service Director – Culture & Regeneration and the Place Officer (Development) left the meeting at 7.24pm, following consideration of the above item.]

9 Work Programme and Forward Plan

The Chairman introduced the item and invited the Executive Director – Programme Delivery to present the Work Programme and Forward Plan.

The Executive Director – Programme Delivery provided a brief overview of the current Work Programme and emphasised that it remained a live document, which could be updated to reflect the Committee's priorities and emerging issues. It was further outlined that Members were able to request additional items for consideration and that the programme would continue to evolve in response to the Committee's work.

In considering the item, the Committee noted progress in relation to ongoing work, including the work of the Review of the Town Centre Task and Finish Group, with an expectation that a report would be brought to the next Overview and Scrutiny Committee Meeting in July.

Members also identified additional areas for further scrutiny, including:

- The need for a clearer understanding of developer contributions over an extended period; and
- A request for further information on performance and operational issues relating to waste collection services.

It was further noted that effective scrutiny of external partners remained important, with Members emphasising the value of direct engagement through Committee meetings. In response, the Executive Director – Programme Delivery confirmed that the Committee's requests could be incorporated into the Work Programme and that additional items could be scheduled accordingly.

In drawing the discussion to a close, the Chairman thanked Members and officers for their contributions and noted that the Work Programme would continue to be reviewed and refined.

Resolved:

That the Work Programme and Forward Plan be noted.

[Councillor Anne Dorrian left the meeting at 7.46pm, during consideration of the above item.]

The Meeting ended at 7.55 pm.

Report To:	OVERVIEW & SCRUTINY COMMITTEE
Date:	16th JULY 2026
Subject:	CARBON FOOTPRINT UPDATE
Purpose:	TO PROVIDE ANNUAL UPDATES ON THE CARBON FOOTPRINT FOR FY22/23, FY23/24 & FY24/25
Key Decision:	NO
Portfolio Holder:	CLLR CLAIRE RYLOTT
Report Of:	CHRISTIAN ALLEN, SERVICE DIRECTOR REGULATORY
Report Author:	HEATHER PRESCOTT, ENVIRONMENT & SUSTAINABILITY OFFICER
Ward(s) Affected:	N/A
Exempt Report:	NO

Summary

Boston Borough Council agreed an ambitious target to reduce their carbon emissions to net zero by 2040, with a minimum reduction of 45% by 2027, in line with the Environment Policy and missions of the Sub-Regional Strategy 2024/25-2028/29. This report and accompanying analysis seek to provide annual updates for FY22/23, FY23/24 and FY24/25, on our progress towards these targets.

Recommendations

That the Committee note the findings of the Carbon Footprints for FY22/23, FY23/24 & FY24/25 and our progress against the Council's Net Zero target.

Reasons for Recommendations

The Council has made a commitment to reduce its carbon emissions to net zero by 2040 with a minimum emissions reduction of 45% by 2027. This recommendation ensures that members are kept abreast of progress towards our net zero targets and provided with an understanding of the factors which have impacted this progress.

Other Options Considered None.

1. Background

1.1 Climate Change mitigation and adaptation is one of our greatest challenges, and local authorities have a crucial role to play in driving forward change and leading by example, to effectively tackle this issue and achieve a more sustainable future for both our organisation and communities.

1.2 As part of Boston Borough Council's commitment to reducing their carbon emissions, the carbon footprint has been updated for financial years 2022-2023, 2023-2024 and 2024-2025, with a view to monitoring our progress towards our net zero targets.

1.3 It is necessary to acknowledge the delay in the reporting of the carbon footprints over the last couple of years. This was unfortunately due to a change in the Carbon Trusts' business model which resulted in them stopping support for future updates of the footprint toolkit. Alternative options were explored however they would have required significant changes to the initial methodology used and re-baselining of the footprint.

1.4 The Carbon Trust have since agreed to support annual updates via a futureproofed and robust toolkit solution that ensures alignment with latest industry standards, and which will enable continued consistency and continuity of emissions reporting going forward. This solution will enable the reporting of data for FY25/26 in the coming months and, going forward, the intention is that the annual update reports will be brought to Overview and Scrutiny Committee each September.

2. Report

<u>Carbon Footprint FY2022/23</u>

2.1 In FY22/23, Boston Borough Council's total emissions decreased by 28% compared to the baseline year (FY2018/19), however they increased slightly compared to the previous year by 3%, going from 2,688.85 tCO2e in FY21/22 to 2,768.3 tCO2e in FY22/23.

2.2 Emissions from gas decreased by 17.5% going from 698.1 tCO2e in FY21/22 to 575.6 tCO2e in FY22/23. This was primarily due to the old gas boilers at the Municipal Buildings and Guildhall being replaced with two energy efficient units, reducing gas consumption by an estimated 55%.

2.3 Emissions from electricity decreased from 339.8 tCO2e in FY21/22 to 304.3 tCO2e in FY22/23; a reduction of 10.5%. These reductions were from a number of sites including St. John's Rd Depot and from car park lighting.

2.4 Emissions arising from water consumption increased from 5.1 tCO_2e in 2021 to 7 tCO_2e in FY22/23 and whilst this appears to be a significant percentage increase, the small tonnages involved in this category should be noted (32% equating to 1.7 tCO_2e). The emissions arising from waste remained fairly consistent in FY22/23 at 9.1 tCO_2e, a reduction of 1%.

2.5 Emissions from fleet decreased by 34%, from 599.5 tCO2e in FY21/22 to 392.4 tCO2e in FY22/23.

2.6 Commuter travel recorded an emissions reduction of 45% in FY22/23, going from 95.4 tCO2 to 51.6 tCO2e, however emissions from business travel increased by 7.6 tCO2e to 12.7 tCO2.This indicates that employees have continued to work in a more agile manner than prior to COVIDI9 and have been making conscientious decisions around when to travel.

2.7 A change to the methodology that calculates how leased buildings data is recorded led to a significant increase in emissions recorded for the FY22/23, however no significant changes to our leased assets have occurred since the baseline year (2018-2019). This methodology will therefore be carefully analysed when the updated toolkit solution is developed, to ensure that the most accurate method of calculation and reporting is adopted.

2.8 Emissions from other fuels are from the use of biomass boilers at Geoff Moulder Leisure Centre (GMLC) and the Princes Royal Sports Arena (PRSA). As noted in my report for FY21/22, the boiler at GMLC was not in use for much of the year due to the requirement for repairs to be undertaken, and it was therefore anticipated that emissions from this category would therefore increase for FY22/23. This increase was recorded as 11.6 tCO2e and shows a reduction from the FY20/21 data when both boilers were being used throughout winter.

Carbon Footprint FY2023/24

2.9 In FY23/24, Boston Borough Council’s total emissions decreased by 35% compared to the baseline year (FY2018/19) and an emissions reduction of 8% was recorded compared with the previous year, going from 2,768.3 tCO2e in FY22/23 to 2,546 tCO2e in FY23/24.

2.10 Emissions from gas decreased by 33% in FY23/24, going from 575.6 tCO2e In FY22/23 to 385.1 tCO2e. This was a result of the old gas boilers at the Municipal Buildings and Guildhall being replaced with two energy efficient units, and the full impact of these improvements having been fully captured in this years’ reporting.

2.11 Emissions from electricity also achieved significant reductions in FY23/24 with a decrease of 28.5%, taking us from 304.3 tCO2e to 217.5 tCO2e. Geoff Moulder Leisure Centre, the Municipal Buildings and footway lighting all contributed to the reductions made which were achieved as a result of LED lighting upgrades, particularly those undertaken at the Municipal Buildings.

2.12 Emissions from waste remained constant for FY23/24, however the Sustainable Products Policy is supporting cultural changes which will likely impact this data in the longer term. The policy is already supporting us to identify and improve procurement practises through measures such as the introduction of a corporate partnership wide PPE contract with one supplier.

2.13 Emissions from water increased by 1.6 tCO2e in FY23/24, which is a very small increase suggesting fluctuations in use. Officers are, however, exploring opportunities to have a water audit undertaken, which would provide a better understanding of our usage and highlight any opportunities for efficiency improvements, such as identification of leaks or changes to tariffs.

2.14 Emissions from fleet recorded a small increase of 5%, with emissions going from 392.5 tCO2e in FY22/23 to 413.2 tCO2e in FY23/24.

2.15 Business and commuter travel both recorded small increases to emissions of 1.9 tCO2e and 0.7 tCO2e respectively for FY23/24, indicating that changes to travel patterns resulting from COVID19 have now stabilised at a more consistent level.

2.16 Emissions arising from other fuels rose by 12.4 tCO2e in FY23/24 which was anticipated as the boilers were in full working order and used throughout this year.

2.17 Emissions from leased buildings remained consistent in this reporting year with a 1.26% increase registered.

Carbon Footprint FY2024/25

2.18 In FY24/25, Boston Borough Council's total emissions were recorded as 2201.7 tCO2e. This figure represents a percentage reduction of 13.5% compared with the previous year and a reduction of 44.25% since the baseline year (FY2018/19), meaning that we are very close to meeting our interim net zero target.

2.19 Further reductions to gas emissions were achieved in FY24/25 with a reduction of 74% being recorded, taking us from 385.1 tCO2e to 99.4 tCO2e. This was largely due to Geoff Moulder Leisure Centre having moved into the leased buildings category of the footprint, and due to continued gains from boiler upgrades.

2.20 Emissions from electricity fell by 21% to 171 tCO2e in FY24/25. This category of emissions was also impacted by Geoff Moulder Leisure Centre becoming a leased building.

2.21 In FY24/25 emissions from waste were reduced by 6.7 tCO2e, whilst water emissions were reduced by 6.5 tCO2e to just 2.1 tCO2e.

2.22 Emissions from our fleet rose by 8.7% in FY24/25 and reducing emissions from this category will be an area of focus in the coming years, as we work towards our long term net zero target. Monitoring of the efficiency and carbon reduction savings achieved by the introduction of the Lightfoot Telematics system at East Lindsey will be undertaken, and will inform whether this system may be suitable for roll out to Boston Borough Council fleet.

2.23 Business travel recorded a very small increase of 2.7% to emissions for FY24/25 and emissions from commuter travel continued to reduce by 11.8%. It should be noted that these categories now represent very small tonnages of CO2e when compared with the overall footprint (15tCO2e and 46.1 tCO2e respectively).

2.24 Emissions from other fuels were reduced to zero for FY24/25 due to Geoff Moulder Leisure Centre having moved into the leased buildings category this year and due to a new woodchip supplier being sought for the biomass boiler at the Princess Royal Sports Arena.

2.25 Emissions from leased buildings remained consistent with an increase of just 0.03% being recorded as a result of Geoff Moulder Leisure Centre being brought into this category. This category would likely have recorded an emissions reduction had there been no changes to the assets considered.

3. Conclusions

3.1. The carbon footprints for FY22/23-FY24/25 indicate that we are well on track to meeting our net zero targets, with substantial reductions being achieved in a number of key areas, such as gas consumption. Overall to date, we have achieved a 44.25% reduction in emissions since the baseline year (2019) meaning we are very close to achieving our interim target of a 45% reduction by 2027.

3.2. Members should also be aware that the Carbon Footprint is a very useful benchmarking tool, but it isn’t without limitations, and the Climate Change and Environment Team are looking to address all Council activities which have an environmental impact, as well as decarbonising our key operations. The Team cannot deliver the vast array of carbon reduction and sustainability measures required to tackle these issues in isolation, and therefore a multi-departmental approach continues to be required if we are to meet our net zero by 2040 target and successfully adapt and mitigate to climate change across our sub-region.

3.3. Carbon reductions will always be achieved through a mixture of measures including fabric and lighting upgrades, disposal and/or decarbonisation of inefficient assets, modernisation and efficiency of operations, training, and cultural changes; and it should be noted that some areas of the footprint which take longer term planning and investment to decarbonise, such as fleet, contribute significantly to the overall footprint and will be crucial to address in the coming years if we are to continue to achieve the necessary emissions reductions to meet our longer-term net zero aspirations.

Implications

South and East Lincolnshire Councils Partnership

Annual monitoring and reporting of our Carbon Footprint aims to assist us in meeting our net zero targets and the aspirations of our Climate Change Strategy, whilst providing reputational benefits through our accountability as a community leader, setting a positive example for others to follow and enabling mitigation and adaptation to climate change and delivery of environmental benefits across the sub-region.

Corporate Priorities

The four overarching missions of the Sub-Regional Strategy 2024/25-2028/29 include ‘Ecology and Ecosystem’ - protecting our ecosystems and making good use of natural assets, and ‘Moving and Living Well’ – great places connected by zero carbon public transport and promoting active travel, with Environment also listed as a priority.

Staffing

None. This work is currently encompassed with the existing Climate Change and Environment Team.

Workforce Capacity Implications

None.

Constitutional and Legal Implications

None.

Data Protection

None.

Financial

The delivery of Net Zero has financial implications which need to be managed through the normal process for agreement of budgets within the Council and with mindfulness around the financial constraints that apply.

A small Carbon Reduction Reserve assists with delivering some smaller projects with annual cost savings as a result going back into the fund for future schemes. External funding opportunities will also be sought as opportunities arise.

Risk Management

None.

Stakeholder / Consultation / Timescales

Consultation with Key Officers and portfolio holder have been undertaken.

Reputation

Monitoring and reporting of our annual carbon footprint highlights our commitment to meeting both our net zero targets and environmental aims, enhancing our reputation as a community leader and setting a positive example for others to follow.

Contracts

None.

Crime and Disorder

None.

Equality and Diversity / Human Rights / Safeguarding

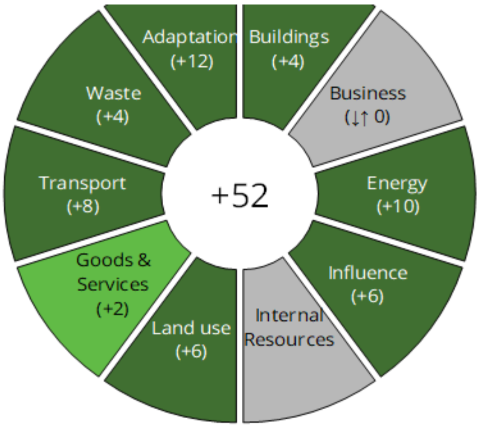
An Equality Impact Assessment has been undertaken with no impacts identified as a result of this report.

Health and Wellbeing

Improving our sustainability and reducing our carbon emissions delivers positive outcomes for the natural environment and the health and wellbeing of our communities through impacts such as improved air quality.

Climate Change and Environmental Implications

Commitment to our agreed Carbon Reduction Target of achieving net zero by 2040 will be crucial alongside the work of all other authorities, businesses and individuals in the global battle to reduce our carbon emissions and limit climate change to temperature increases of well below 2ºC in line with the Paris Agreement. Failure to do so would be catastrophic to the environment with extreme weather events expected to become more frequent and severe.



Commitment to the reporting of our carbon footprints have wide reaching benefits to almost all areas of our operation. Having a particular influence on transport, buildings, waste, energy, and land use, our influence as a community leader, and supporting our approach to climate mitigation and adaptation.

Acronyms

BBC – Boston Borough Council
GMLC – Geoff Moulder Leisure Centre
PRSA – Princess Royal Sports Arena
tCO2e – Tonnes of carbon dioxide equivalent
EV – Electric vehicle

Appendices

Appendices are listed below and attached to the back of the report:

Appendix 1	Carbon Footprint Analysis FY22-23/FY24-25 Comparison with baseline year

Background Papers

No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report.

Chronological History of this Report

A report on this item has not been previously considered by a Council body.

Report Approval

Report author:	Heather Prescott, Environment and Sustainability Officer heather.prescott@e-lindsey.gov.uk
Signed off by:	Christian Allen, Service Director Regulatory christian.allen@boston.gov.uk
Approved for publication:	Cllr C Rylott, Portfolio Holder Environment Claire.rylott@boston.gov.uk

Appendix 1

Carbon Footprint Analysis

FY22/23-24/25
Comparison with Baseline Year

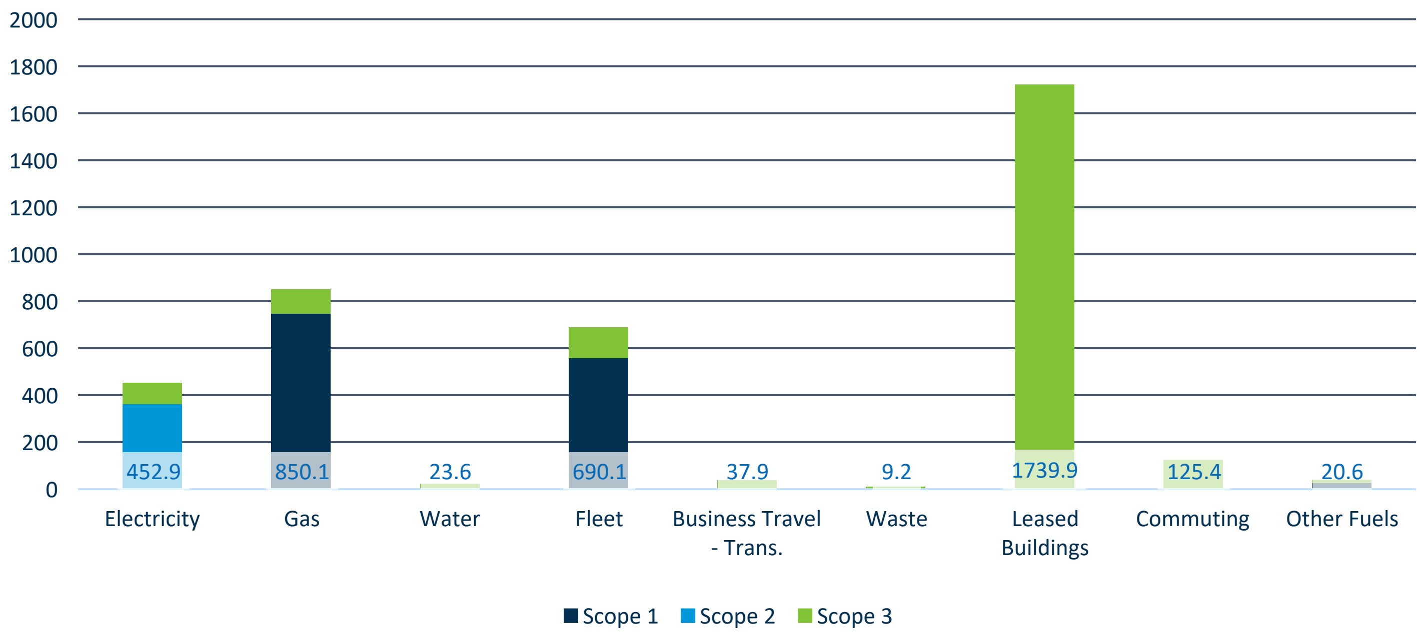
BOSTON BOROUGH COUNCIL

SERVE WITH AMITY

Carbon footprint overview – FY2018/19

Boston Borough Council's carbon footprint for the financial year 2018/19 was calculated to be **3949.8tCO_2e.** Nine emissions categories make up this total carbon footprint:

1. **Fuel consumption** in the Council's fleet (690.1 tCO_2e)
2. **Gas consumption** in buildings (850.1 tCO_2e)
3. **Electricity consumption** in buildings (452.9 tCO_2e)
4. **Water consumption** in buildings (23.6 tCO_2e)
5. **Other Fuels in buildings** (20.6 tCO_2e)
6. **Employee commuting** (125.4 tCO_2e)
7. **Business travel** (37.9 tCO_2e)
8. **Waste emissions** (9.2 tCO_2e)
9. **Leased Buildings** (1739.9 tCO_2e)



Carbon footprint overview – FY2022/23

Boston Borough Council's carbon footprint for the financial year 2021/22 was calculated to be **2,768.3 tCO_2e.** Nine emissions categories make up this total carbon footprint.

The percentage increases and decreases shown below are in comparison to data from FY2021/22.

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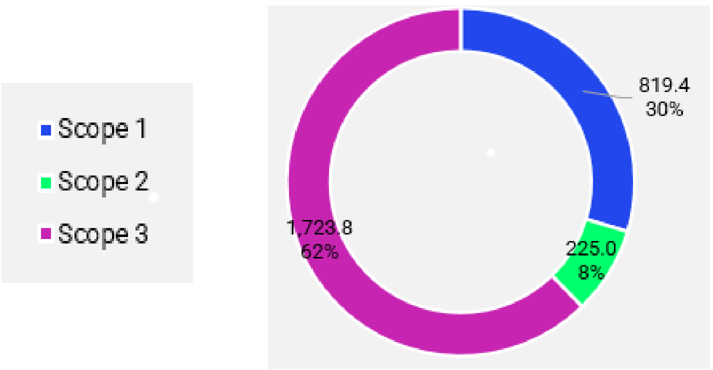
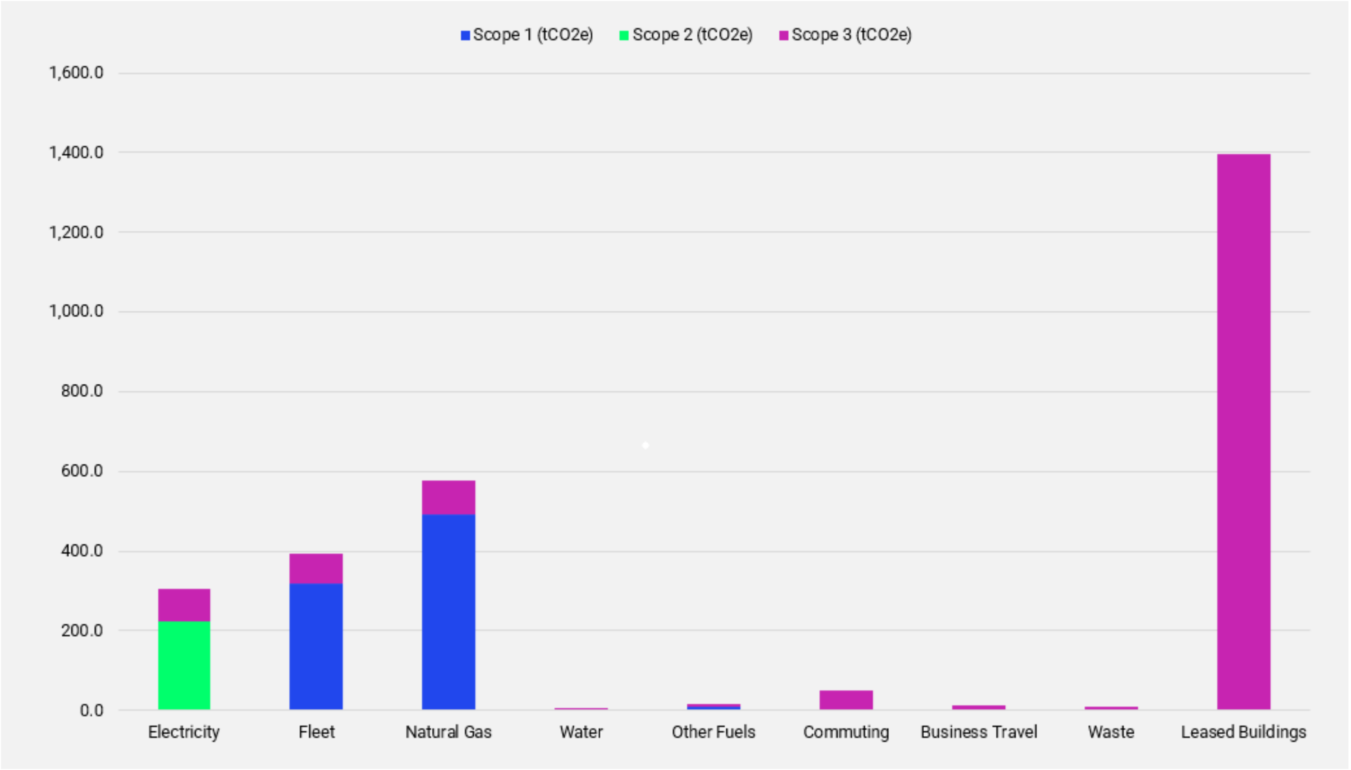
1. **Fuel consumption** in the Council's fleet (392.4 tCO_2e) – DOWN BY 34%
2. **Gas consumption** in buildings (575.6 tCO_2e) – DOWN BY 17.5%
3. **Electricity consumption** in buildings (304.3 tCO_2e) – DOWN BY 10%
4. **Water consumption** in buildings (7 tCO_2e) – UP BY 32% or 1.7 tC02e
5. **Other Fuels in buildings** (17.5 tCO_2e) – UP BY 196% or 11.6 tCO2e
6. **Employee commuting** (51.6 tCO_2e) – DOWN BY 45%
7. **Business travel** (12.7 tCO_2e) – UP BY 150% or 7.6 tCO2e
8. **Waste emissions** (9.1 tCO_2e) – DOWN BY 1%
9. **Leased Buildings** (1398.1 tCO_2e) – CHANGE TO METHODOLGY LEADING 50% INCREASE

Emissions By Scope





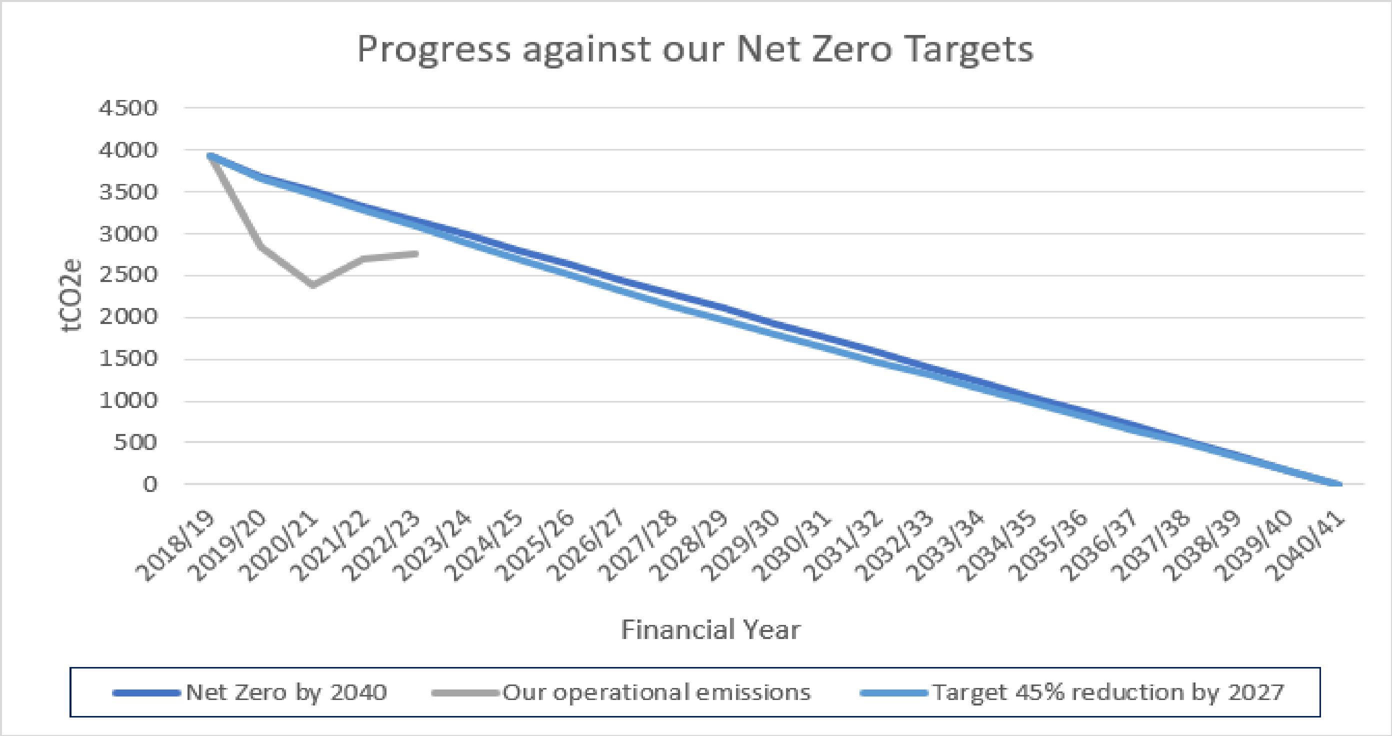
Carbon Footprint Analysis for FY2022/23

Boston Borough Council's Carbon Footprint for the Financial Year 2022/23 was calculated to be **2,768.3 tCO_2e**. This figure represents a 28% decrease compared to the baseline year (FY2018/19) but an increase compared to the previous year of 3%.

The main reason for this increase is due a change to the methodology used to calculate emissions arising from leased buildings, however significant reductions were made to emissions from gas and electricity as a result of boiler replacements and lighting upgrades.

Scope 3 emissions make up 62% of the total Carbon Footprint and Scope 1 emissions (from Fleet & Gas) make up 30%.

The line chart below demonstrates our progress against our net zero targets. The grey line represents our current emissions. The dark blue line marks a pathway to net zero by 2040 and the light blue line tracks our own target of achieving a 45% emissions reduction by 2027 and net zero by 2040.



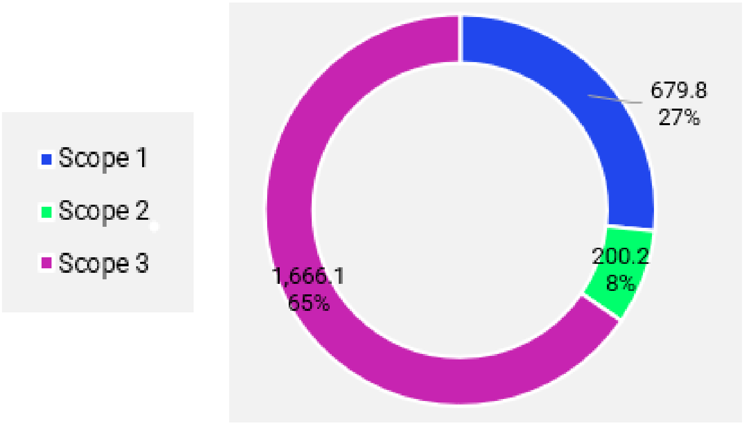
Carbon footprint overview – FY2023/24

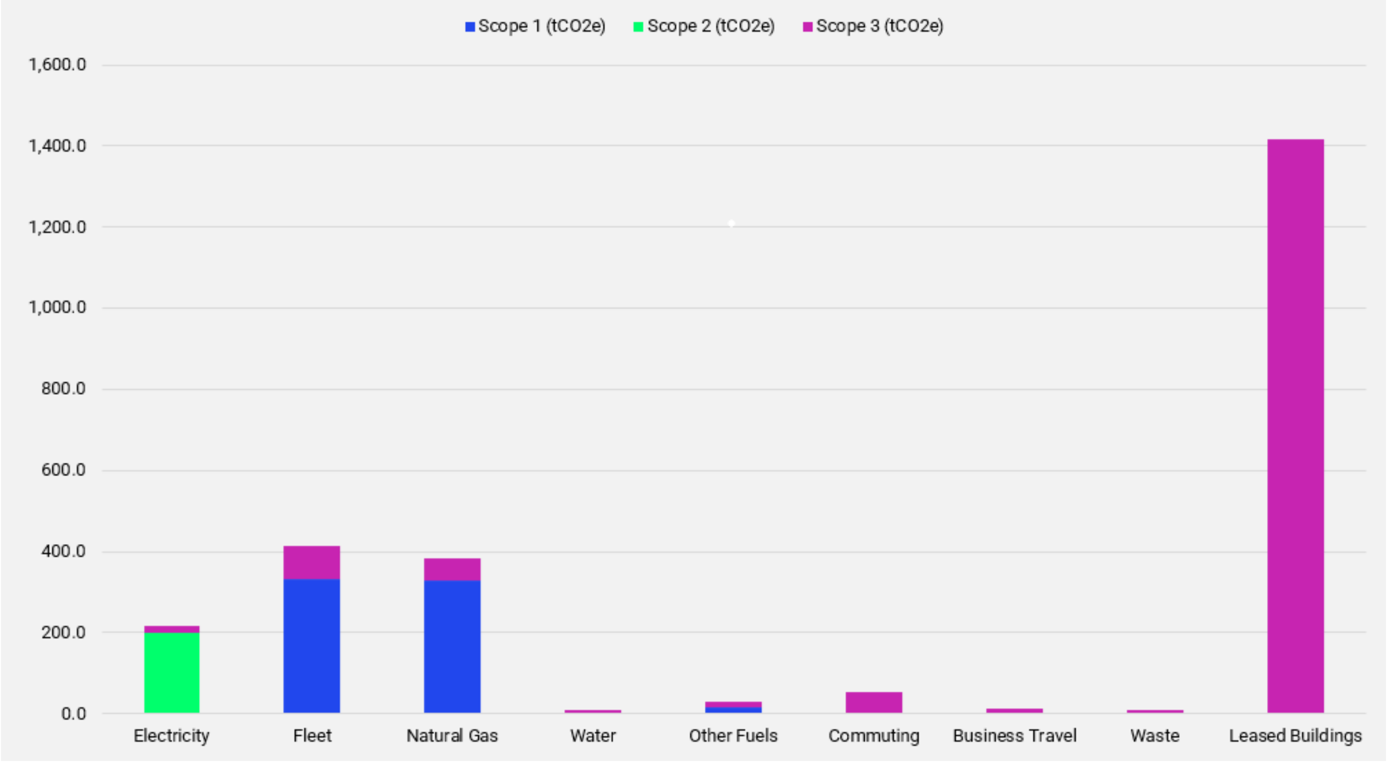
Boston Borough Council's carbon footprint for the financial year 2023/24 was calculated to be **2546 tCO_2e.** Nine emissions categories make up this total carbon footprint.

The percentage increases and decreases shown below are in comparison to data from FY2022/23.

1. **Fuel consumption** in the Council's fleet (413.2 tCO_2e) – UP BY 5%
2. **Gas consumption** in buildings (385.1 tCO_2e) – DOWN BY 33%
3. **Electricity consumption** in buildings (217.5 tCO_2e) – DOWN BY 28.5%
4. **Water consumption** in buildings (8.6 tCO_2e) – UP BY 23% (1.6 tC02e)
5. **Other Fuels in buildings** (29.9 tCO_2e) – UP BY 70% or 12.4 tCO2e
6. **Employee commuting** (52.3 tCO_2e) – UP BY 1.4%
7. **Business travel** (14.6 tCO_2e) – UP BY 15% (1.9 tCO2e)
8. **Waste emissions** (9.1 tCO_2e) – REMAINED CONSISTANT
9. **Leased Buildings** (1415.7 tCO_2e) – UP BY 1.26%

Emissions By Scope





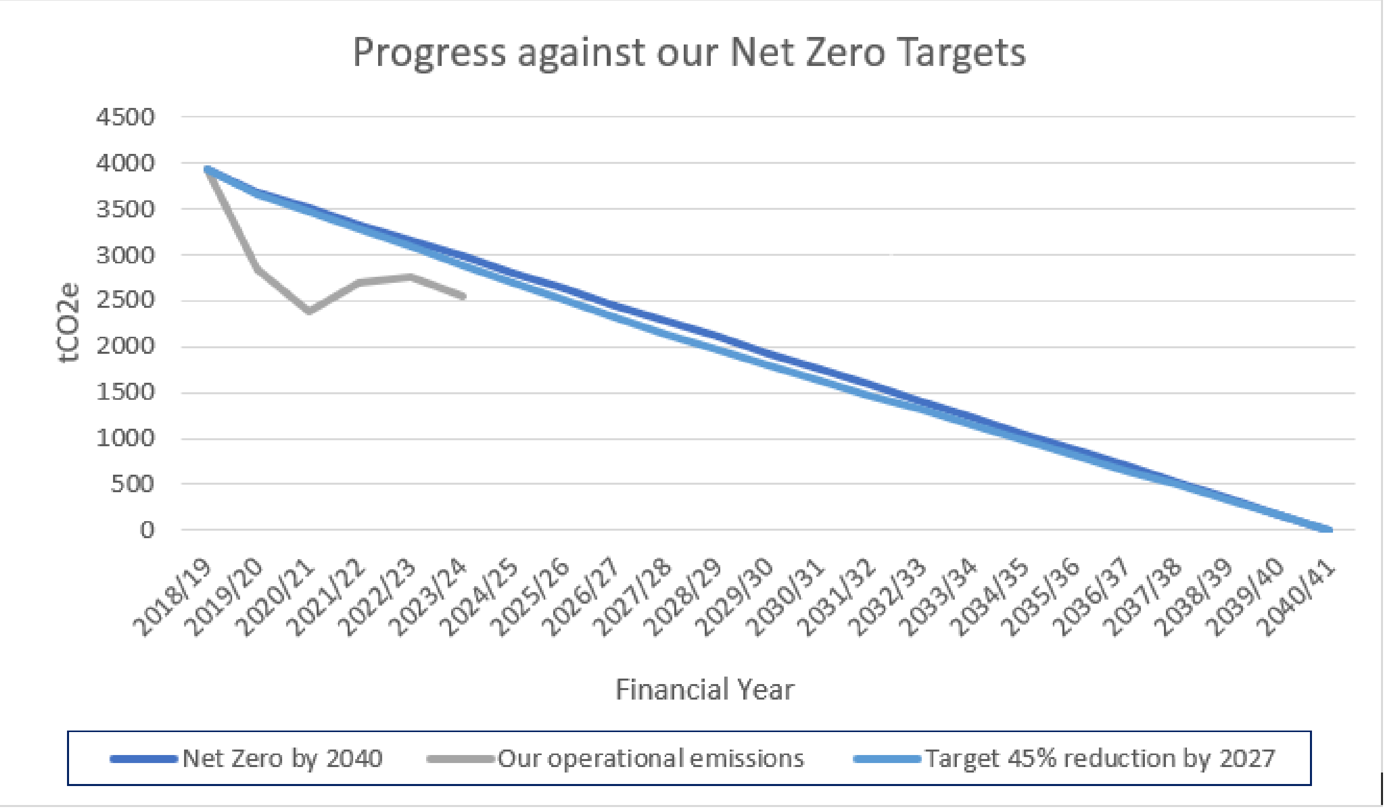
Carbon Footprint Analysis for FY2023/24

Boston Borough Council's Carbon Footprint for the Financial Year 2023/24 was calculated to be **2546 tCO2e**. This figure represents a percentage reduction of 8% compared with the previous year and a reduction of 35% since the baseline year (FY2018/19).

The main reasons for the reductions achieved were lighting and boiler upgrades, particularly those carried out at the Municipal Buildings.

Scope 3 emissions make up 65% of the total Carbon Footprint and Scope 1 emissions (from Fleet & Gas) make up 27%.

The line chart below demonstrates our progress against our net zero targets. The grey line represents our current emissions. The dark blue line marks a pathway to net zero by 2040 and the light blue line tracks our own target of achieving a 45% emissions reduction by 2027 and net zero by 2040.



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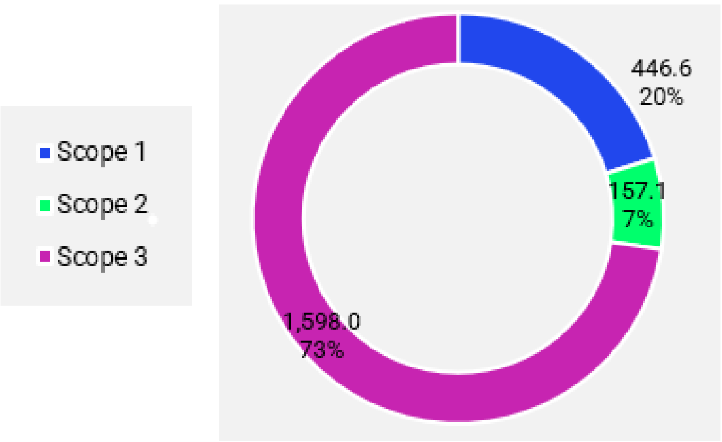
Carbon footprint Overview – FY2024/25

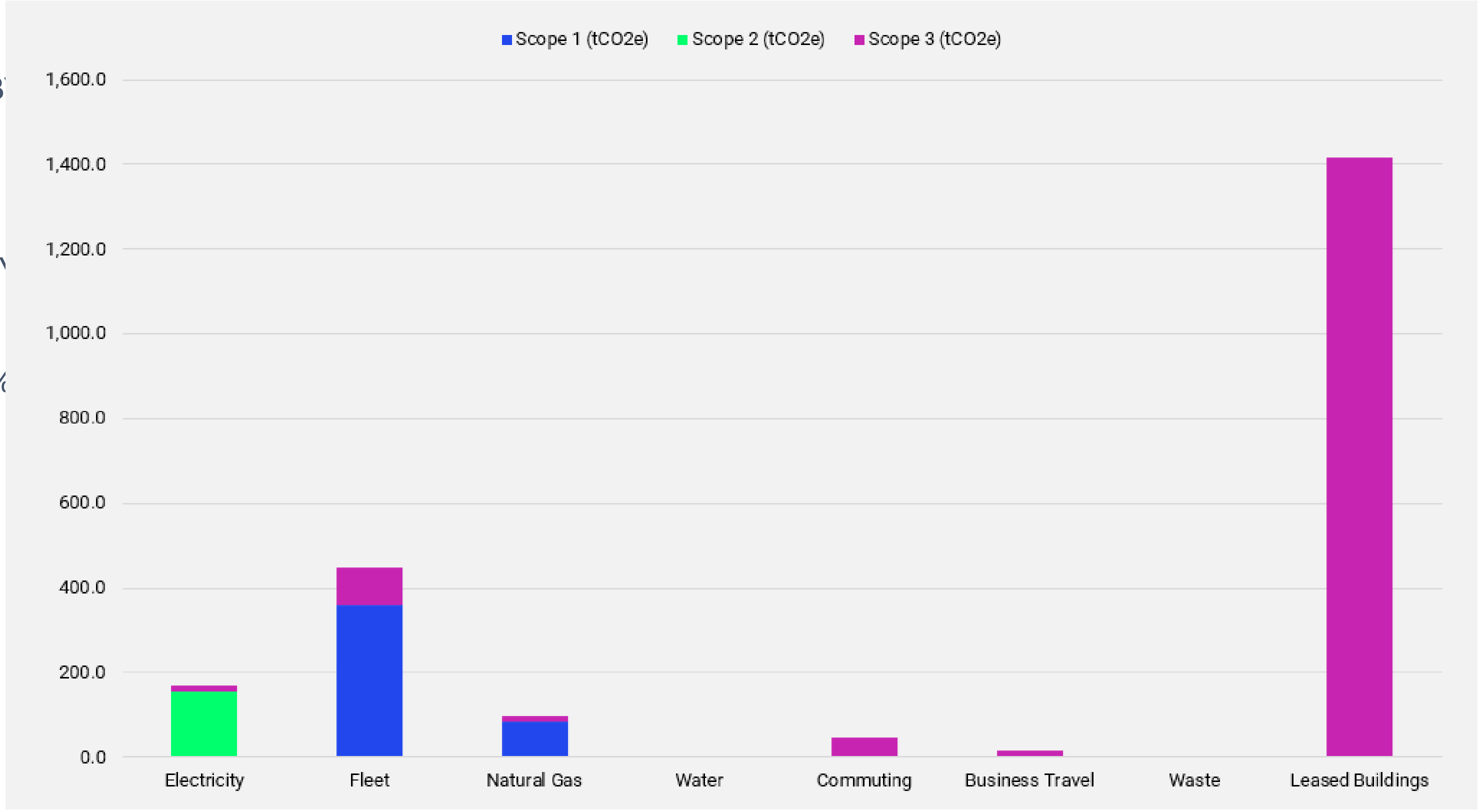
Boston Borough Council's carbon footprint for the financial year 2024/25 was calculated to be **2201.7 tCO_2e.** Nine emissions categories make up this total carbon footprint.

The percentage increases and decreases shown below are in comparison to data from FY2023/24.

1. **Fuel consumption** in the Council's fleet (449.4 tCO_2e) – UP BY 8.7%
2. **Gas consumption** in buildings (99.4 tCO_2e) – DOWN BY 74%
3. **Electricity consumption** in buildings (171 tCO_2e) – DOWN BY 21%
4. **Water consumption** in buildings (2.1 tCO_2e) – DOWN BY 75%
5. **Other Fuels in buildings** (0 tCO_2e) – DOWN BY 100%
6. **Employee commuting** (46.1 tCO_2e) – DOWN BY 11.8%
7. **Business travel** (15 tCO_2e) – UP BY 2.7% (tCO2e)
8. **Waste emissions** (2.4 tCO_2e) – DOWN BY 73.6%
9. **Leased Buildings** (1416.2 tCO_2e) – UP BY 0.03%

Emissions By Scope





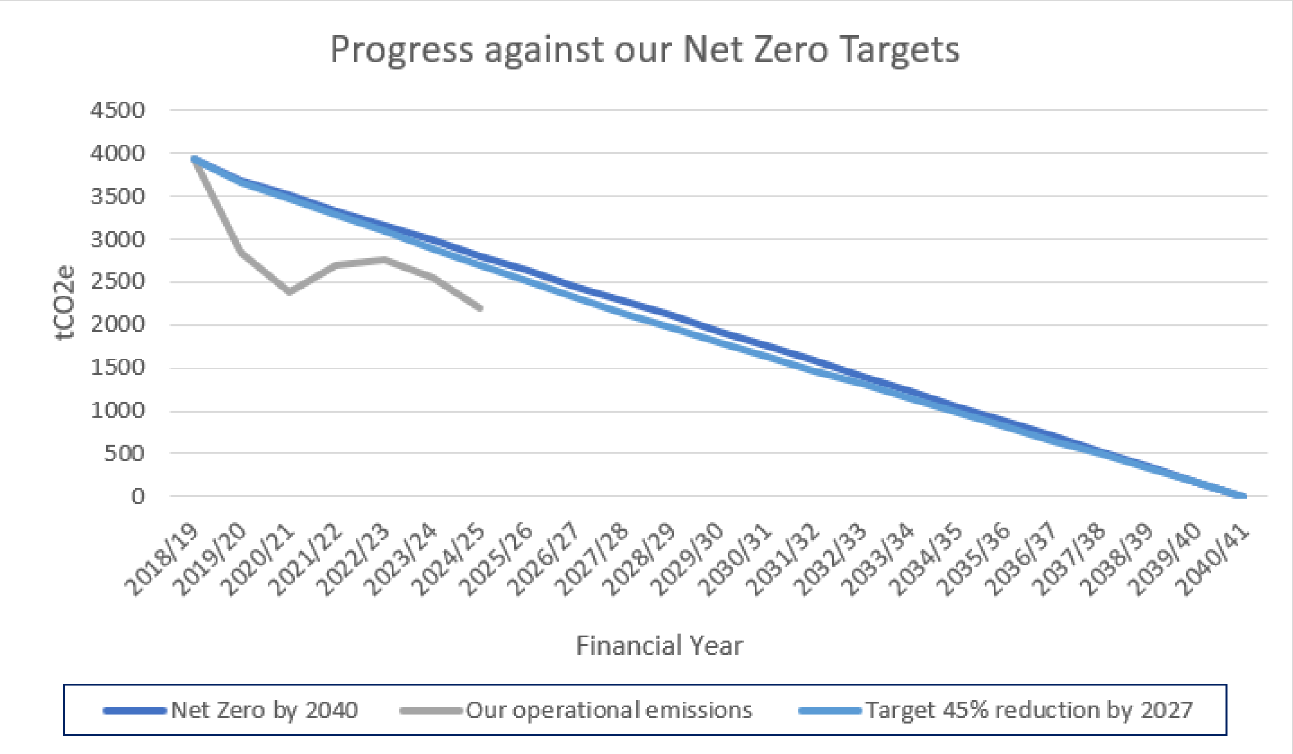
Carbon Footprint Analysis for FY2024/25

Boston Borough Council's Carbon Footprint for the Financial Year 2024/25 was calculated to be **2201.7 tCO2e**. This figure represents a percentage reduction of 13.5% compared with the previous year and a reduction of 44.25% since the baseline year (FY2018/19)

Geoff Moulder Leisure Centre moved into the leased buildings category this year which had a significant impact on gas and electricity emissions, as well as emissions from waste.

Scope 3 emissions make up 73% of the total Carbon Footprint and Scope 1 emissions (from Fleet & Gas) make up 20%.

The line chart below demonstrates our progress against our net zero targets. The grey line represents our current emissions. The dark blue line marks a pathway to net zero by 2040 and the light blue line tracks our own target of achieving a 45% emissions reduction by 2027 and net zero by 2040.



Report To:	Overview & Scrutiny Committee
Date:	16th July 2026
Subject:	Section 106 Agreements Analysis and Monitoring
Purpose:	To review developer (S106) obligations at Boston Borough Council, including what has been secured and delivered, alongside the remaining obligations available to support community infrastructure and value.
Key Decision:	No
Portfolio Holder:	Councillor Chris Mountain, Portfolio Holder - Infrastructure
Report Of:	Phil Norman, Service Director – Planning & Strategic Infrastructure
Report Author:	Amanda Seaton, Lead Finance and S106 Monitoring Officer
Ward(s) Affected:	N/A
Exempt Report:	No

Summary

To provide a comprehensive review of developer (S106) obligations over the past 10 years, including:

- An introduction to Section 106 agreements and how the S106 team monitors across the Partnership
- The total level of obligations secured and delivered over that period
- Identification of any reductions or variations from the original planning obligations, with clear explanations for why these changes occurred
- An assessment of outstanding or unspent obligations, and how they continue to support or could support community infrastructure and value

Recommendations

That the Overview and Scrutiny Committee notes the contents of the report and appendices.

Reasons for Recommendations

This report is to confirm how Section 106 monitoring is overseen within Boston Borough Council; no recommendations are required.

Other Options Considered

None required.

1. Background

1.1 Planning Obligations (also known as S106 agreements) are legal agreements which can be attached to a planning permission to mitigate the impact on an otherwise unacceptable development to make it acceptable in planning terms.

1.2 Once a Section 106 agreement has been signed, it is an obligation, but it will only be actioned if the planning permission is implemented and reaches the trigger point for payment. Trigger points include the commencement of development, or prior to a certain percentage of the housing development being occupied (for example 50%).

1.3 Obligations can only be sought where:

- they are directly related to the development,
- fairly and reasonably related in scale and kind to the development and
- necessary to make the development acceptable in planning terms.

1.4 S106 obligations can either be provided on-site, for example through the provision of affordable housing, or off-site in the form of financial payments.

1.5 S106 agreements can include various separate financial obligations as part of their conditions. The most common obligations relate to Affordable Housing, Education and Healthcare. The S106 team monitors approximately 700 active obligations across the Partnership.

1.6 Not all obligations are payable to the Borough Council. Some are directed to Lincolnshire County Council (Education and Highways), whilst other areas are allocated to third parties such as Parish Councils or healthcare providers (NHS). In addition, certain development sites may have multiple agreements attached, covering Deed of Variations (DOVs) and Section 73 applications (S73s).

1.7 Where financial obligations are required towards Highways and Education (Lincolnshire County Council) and Healthcare (NHS) because of new development, these are determined on a case-by-case basis. The required obligations are supported by evidence assessing the impact of the development and identifying the mitigation measures necessary to minimise that impact. Both external bodies apply established formulas to calculate obligations and allocate funding to specific projects in accordance with their own criteria and requirements.

1.8 Please see link to the Boston Section 106 Frequently Asked Questions (FAQs) for further details:

[Section 106 FAQs - Boston Borough Council]

2. Introduction

2.1 The S106 team was requested to provide a comprehensive account of developer obligations secured over previous years. This includes identifying any instances where obligations have been reduced from those originally agreed at the point of planning consent, the rationale for such reductions, and an assessment of obligations that remain outstanding in terms of securing and delivering community value.

2.2 This report sets out the Council's approach to monitoring S106 obligations, summarises the outcomes of the recent S106 audit, and provides an overview of the Infrastructure Funding Statement. It also presents a summary of Boston's S106 agreements, including details of obligations received, expenditure to date, and funding that has been allocated and spent.

3 Monitoring and Financial Reconciliation Processes

3.1 The Master Monitoring and SLT Listing Spreadsheets across the three councils are maintained and regularly updated by the S106 team, working alongside the relevant Business Partners. These records are reconciled against the financial ledgers during quarterly checks, ensuring accuracy and transparency in reporting.

3.2 In addition to quarterly reconciliations, year-end checks are undertaken to verify monitoring fees, reserve movements, and interest calculations (provided by PSPS). These processes provide assurance that all financial transactions related to Section 106 agreements are correctly recorded and managed. For further details on the specific reconciliation activities across the Partnership, please refer to the attached finance reports.

4 Audit Outcome and Scope

4.1 The Section 106 Audit across the Partnership was completed in October 2025, achieving a rating of 'Adequate', which represents the second highest level attainable. This outcome reflects the team's commitment and hard work in maintaining high standards despite previous staffing restraints and the transition to a Section 113 shared-service approach.

4.2 The audit examined key areas to provide assurance that the arrangements in place across all three councils are meeting their obligations under Section 106 agreements. It also assessed the effectiveness of internal controls and consistency of practise.

- Policies, systems, and processes exist for monitoring and reporting s106 agreements and associated funds.
- Systems are robust and s106 agreements were being effectively delivered.
- The Council used effective processes when applying and managing s106 agreements.

4.3 **Audit Findings**

4.4 Audit testing confirmed that documentation relating to the allocation of s106 funds was in place and accurate. In addition, evidence was observed of regular engagement with stakeholders within the relevant processes.

4.5 Monitoring records for s106 were found to be aligned with the published Infrastructure Funding Statements (IFS). Budget monitoring was also integrated with financial reporting for s106s.

4.6 5 x medium Management Actions were assigned from their findings, 3 have been completed and the 2 outstanding relate to an ELDC investigation and the Planning Uniform Implementation project.

5 10-Year Summary

5.1 As part of the request for this report the S106 team have compiled detailed information relating to all section 106 agreements received within a 10-year period. Please see Appendix 1 for full details.

5.2 This report shows:

- Application reference(s)
- Location
- Date of Agreement
- Status
- Details of monies received, spent and transferred, separated out into obligation type

5.3 Please see summary of the Status of Agreements within Boston Borough Council:

Status of Agreement		
Type	**Details**	**Total**
Not Commenced	Site has not commenced	19
Ongoing	Site commenced, monitoring trigger requirements	41
Completed	Site completed; monies received / AH completed	46
Expired	S106 agreement has expired	3
Superseded	S106 agreement has been replaced with a newer agreement	2
		111

5.4 Boston Borough Council holds funding on behalf of the NHS and Lincolnshire County Council (LCC) to facilitate timely delivery of agreed schemes. These funds are retained until such time as the relevant organisation requests to 'draw down' the monies to support project delivery. In certain cases, where LCC is a named party to the agreement, funds may instead be paid directly to LCC in accordance with the terms set out within the respective legal agreements. This approach ensures flexibility while maintaining appropriate financial control and governance arrangements.

5.5 During the period under review, both external bodies have received substantial levels of funding in connection with a range of schemes and infrastructure projects. These payments reflect ongoing commitments to support service provision and development across the Borough. A summary of the total amounts transferred is provided below, outlining the overall financial position and distribution of funds.

5.6

Overall Monies Received (10 Year) LCC and NHS	Total
LCC Monies Received Directly (Education)	£1,122,115
Monies transferred to LCC from BBC (Education)	£709,956
LCC Monies Received Directly (Highways)	£18,065
Monies transferred to LCC from BBC (Highways)	£68,240
NHS Monies held by BBC	£73,588
NHS Monies transferred to NHS	£72,413
	£2,064,376

5.7 **Amendments to Section 106 Agreements**

5.8 During this monitoring period, a total of 24 Deeds of Variation (DOVs), Unilateral Undertakings (UUs) and supplemental Section 106 Agreements have been completed to amend existing planning obligations. These variations arise for a range of reasons, reflecting the evolving nature of development proposals and site-specific circumstances following the original agreement.

5.9 The most common reasons for amendments include changes to approved site layouts or development proposals, which can affect triggers, phasing or the applicability of certain obligations. In addition, amendments are often required to correct or refine wording within the original agreement to ensure clarity, enforceability and consistency with current policy or implementation requirements. Changes in land ownership or party interests can also necessitate updates to ensure that all relevant parties are appropriately bound by the obligations.

5.10 In some cases, variations have been used to review and, where justified, increase financial obligations or adjust the type of obligation required, particularly where viability has improved or where updated evidence identifies a greater level of impact than originally anticipated. Conversely, changes may also be made to reflect viability constraints, subject to robust assessment.

5.11 Overall, the use of DOVs, UUs and revised agreements ensures that Section 106 obligations remain flexible and responsive, allowing them to continue to effectively mitigate the impacts of development while reflecting changes in circumstances over time.

5.12 Please see the below Summary in relation to these supplemental agreements:

Agreement Amendments		
Type	**Details**	**Total**
	No increase or decrease to Contributions	13
	Amendment to Contributions - Increase	5
	Commuted Sum instead of Affordable Housing	3
	Amendment to Contributions - Decrease	3
		24

5.13 Only 2 sites within the monitoring period resulted in a reduction of previously secured obligations. Details are set out below:

- 2 x Amendments – Land known as the Quadrant, either side of the A16, south of Tytton Lane East, Wyberton
  This site is a major development within Boston Borough, a 69-acre mixed-use development by Chestnut Homes. It was designed as a hybrid community featuring over 400 new homes, a new 4,000-seat stadium for Boston United, and significant commercial and roadside retail spaces.

  In 2020 the removal of the Travel Plan Obligation was agreed as it was no longer required, as this mitigation was to be provided through a revised Travel Plan.

  Following the submission of a Viability Assessment in 2023, it was agreed to remove obligations towards Education and Healthcare measures. This decision ensured that the scheme remained deliverable, with Affordable Housing provision prioritised across the development phases.

- 1 x Amendment – Land north of Old Main Road, Old Leake
  An amendment was made to revise the obligation requirements, resulting in the removal of the Education obligation (£67,965) and the addition of a Healthcare obligation (£23,100).

  This change was justified as more than five years had lapsed since the original agreement was signed. The Strategic Development Officer (Corporate Property Services) confirmed that sufficient school capacity existed locally to accommodate the pupils arising from the development, making the education obligation no longer necessary.

5.14 In all cases, reductions were supported by robust evidence, including viability considerations and updated infrastructure capacity assessments. The amendments reflect a balanced approach to maintaining development viability while ensuring that essential infrastructure needs continued to be addressed.

5.15 If you require any additional information in relation to site-specific queries, including the status of individual agreements, financial obligations, triggers, or project allocations, please contact the S106 team via the dedicated Section 106 inbox:

Section106@boston.gov.uk

6 Infrastructure Funding Statements (IFS)

6.1 District Councils are now required to produce an Infrastructure Funding Statement (IFS) on an annual basis due to changes in legislation introduced by the Community Infrastructure Levy (Amendments) (England) (No 2) Regulations 2019. This report provides a summary of the financial obligations sought and received from developers for the provision of infrastructure to support development in Boston Borough Council, and the subsequent use of those obligations.

6.2 The information within the report is updated annually and published on the Council's website. This ensures the most up-to-date information with regards to Section 106 agreements are readily available to members of the public and other interested parties.

6.3 The NHS (Healthcare), LCC (Education and Highways), and Parish Councils (Open Spaces) will produce their own reports with regards to spend for their specific obligations, as section 106 monies are transferred to these Outside Bodies.

6.4 Please note the data provided for developer obligations can be subject to change because it represents an estimate at a given point of time, especially in relation to outline planning applications. The details are finalised once a Full/Reserved Matters planning application has been submitted.

6.5 Please see link below for the Infrastructure Funding Statement for 2024/25, this report covers the financial year 1st April 2024 – 31st March 2025.

INFRASTRUCTURE FUNDING STATEMENT (2024-25)

6.6 The 2025/26 IFS will be published in August 2026, once all year-end financial processes have been completed, checked and finalised.

6.7 Data collated from the 2019/20 Infrastructure Funding Statement onwards is set out in Appendix 2 within the Infrastructure Funding Statement Data Summary (2019-2025). Over the six-year period, Boston Borough Council entered in to a total of 68 S106 agreements, equating to an average of approximately 11 agreements per year. In total £4,532,786 in obligations has been secured during this time.

6.8 As part of the changes to legislation via the Community Infrastructure Levy (2019), Councils are now expressly allowed to charge monitoring fees in relation to Section 106 agreements, providing they are proportionate and reasonable, and reflect the actual cost of monitoring.

6.9 The monitoring of Section 106 agreements is costly and requires significant resource, and Boston Borough Council therefore took the decision to start charging monitoring fees in 2021/22.

6.10 The time spent monitoring Section 106 agreements was calculated, and a 3-tier cascade system has been introduced to reflect the different amounts of time spent monitoring agreements for different sized developments. Fees are payable at the same time as any legal costs, or on execution of the Section 106 legal agreement.

6.11 The Council has received a total of £35,500 since 2021/22, which is used to offset the monitoring of the s106 agreements.

6.12 **Analysis of IFS Data**

6.13 The highest value of obligations agreed via the s106 agreements was recorded in 2021/22, largely driven by significant obligations towards Education and Healthcare. Key schemes contributing to this peak include application B/19/0383 (Land at Station Road, Sutterton), which delivered notable education and healthcare obligations, and application B/19/0040 (Land off London Road, Kirton), which secured substantial education funding.

6.14

6.15 It should be noted that the annual retained balance includes monies held on behalf of Lincolnshire County Council (LCC) and the NHS, for which the Council is not responsible for expenditure. These funds are held until they are formally requested ("drawn down") by the relevant Outside Body, at which point the Council releases the monies along with any associated interest accrued.

6.16 Outside Bodies are responsible for managing and spending their own Section 106 monies. If required, the Council can liaise with these bodies to obtain and present a more comprehensive summary of their expenditure; however, this has not been possible for the current report due to time constraints.

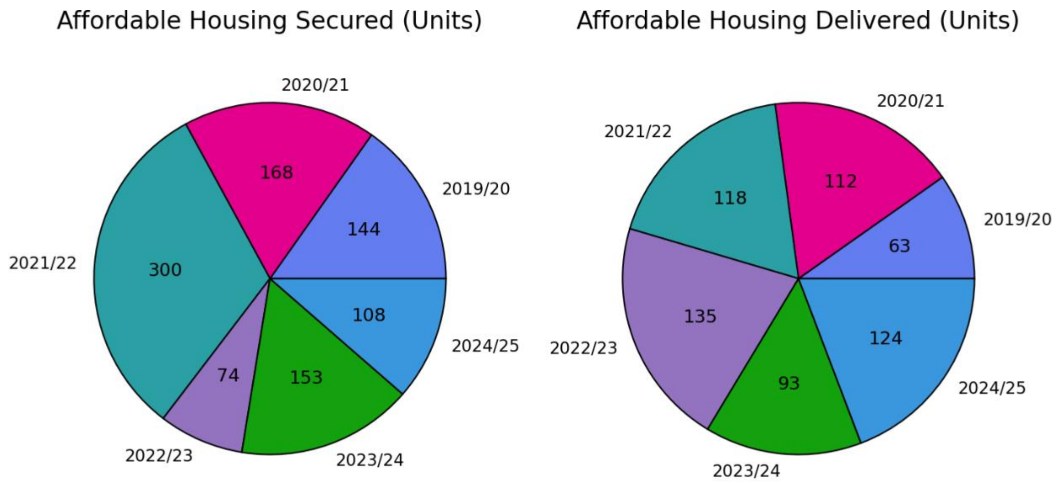
6.17 **Affordable Housing Review**

6.18 Affordable housing remains a key component of Section 106 agreements within the Borough. From 2019 to 2025, Boston Borough Council has secured the provision of 947 affordable housing units from these agreements. 645 units have also been successfully delivered to date, contributing significantly towards meeting local housing needs.

6.19 It should be noted that Affordable Housing can be delivered other than through s106 Planning Obligations. Registered Providers (RPs) can directly build or purchase units from developers with Home England grant funding. Grant funding helps support scheme delivery enabling more units and lower social rent products to be viably delivered.

6.20 Affordable Housing completions via S106 agreements have taken place across a range of development sites, including notable schemes such as The Quadrant in Wyberton and Lindis Park in Boston. These developments demonstrate the important role that Section 106 agreements continue to play in supporting sustainable communities and ensuring the provision of affordable housing across the Borough.

6.21



6.22 The data within the graphs show that the level of obligations secured (as agreed within Section 106 agreements) is dominated by 2021/22, which accounts for the largest share at approximately 300 units. Strong levels of secured obligations are also evident in 2020/21 and 2023/24, whereas 2022/23 is notably lower by comparison.

6.23 In contrast, delivery is more evenly distributed across the years, with peaks occurring in 2022/23 and 2024/25. A key observation from this analysis is the clear time lag between securing and delivery. A high-value year for secured obligations, such as 2021/22, does not immediately translate into delivery within the same period. This supports the wider narrative around development pipelines and the phased build-out of sites.

7 Allocations – BBC Monies Update 2025-26

7.1 Details of Boston Borough Council’s Section 106 allocations for 2026 are set out in Appendix 3. This table provides a comprehensive breakdown of the financial obligations currently held by the Council, for which the authority is responsible for monitoring, managing and, where appropriate, allocating towards eligible projects in accordance with the relevant obligations.

7.2 In addition to the funds held directly by the Council, further obligations are also being held on behalf of the NHS in respect of healthcare provision and LCC in respect of education provision. These sums are not administered by the Council for spending purposes but are monitored to ensure compliance with the terms of the associated agreements.

7.3 The NHS total of £73,588 and LCC total of £203,000 relates to obligations that have been secured for specific projects. These projects are to be delivered by the relevant external bodies in line with their own delivery programmes, priorities and funding criteria, ensuring that the impacts of development are appropriately mitigated.

7.4 The S106 team works alongside several departments and engage with each of the Responsible Officers to ensure they are aware of monies available, alongside the relevant projects and associated deadlines.

7.5 Securing the delivery of affordable housing remains one of the strategic priorities for Boston Borough Council. Policy 18 of the SELLP sets out the need and delivery for affordable housing within the Borough.

7.6 Stuart Horton has provided updates relating to the various projects for affordable housing utilising available S106 monies:

- £1,074,000 has been approved by Cabinet for the affordable housing scheme at Land South of Wainfleet Road, Boston. Additional legal fees of £4,900 have been allocated to this project. The scheme has started on site and will deliver 158 new affordable homes.
- £380,000 recently approved by Cabinet for the allocated scheme with Chestnut Homes at Heron Park, Wyberton (Phase 5), working alongside the Lincolnshire Housing Partnership (LHP). This scheme will provide 51 new affordable homes.

8 Conclusion

8.1 Great strides have been made at Boston Borough Council to improve and align the monitoring and financial robustness of s106 agreements. Closer relationships with internal teams (e.g. affordable housing), PSPS finance and the relevant Outside Stakeholders ensure clear lines of communication and responsibilities are held.

8.2 The Partnership is in a strong position with several Section 106 obligations ready to be invested in local priorities. Our focus is on ensuring these funds are used promptly and effectively, in line with legal requirements and agreed timescales. This commitment has been reinforced with all Responsible Officers across the Councils, and remaining funds are now being delegated to the relevant officers to drive progress through 2026/27.

8.3 A comprehensive allocation report has been prepared for Boston Borough Council. These confirm available funds, identify exciting project opportunities, and assign clear leads for delivery. These plans aim to maximise the impact of obligations on local infrastructure and community enhancements, while reducing any risk of funds remaining unspent.

Implications

South and East Lincolnshire Councils Partnership

None.

Corporate Priorities

None.

Staffing

None.

Workforce Capacity Implications

None.

Constitutional and Legal Implications

None.

Data Protection

None.

Financial

None.

Risk Management

None.

Stakeholder / Consultation / Timescales

No consultation undertaken.

Reputation

None.

Contracts

None.

Crime and Disorder

None.

Equality and Diversity / Human Rights / Safeguarding

None.

Health and Wellbeing

None.

Climate Change and Environment Impact Assessment

None.

Acronyms

S106 – Section 106 Agreement
DOV – Deed of Variation
UU – Unilateral Undertaking
LCC – Lincolnshire County Council
NHS – National Health Services
SELLP – South East Lincolnshire Local Plan
IFS – Infrastructure Funding Statement

Appendices

Appendices are listed below and attached to the back of the report:

Appendix 1 – BBC 10-Year Summary (S106 Agreements)
Appendix 2 – Infrastructure Funding Statement Data (2019-2025)
Appendix 3 – BBC S106 Allocations – Monies Held 2026

Background Papers

No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report.

Chronological History of this Report

A report on this item has not been previously considered by a Council body.

Report Approval

Report author:	Amanda Seaton – Lead Finance and S106 Monitoring Officer amandaseaton@sholland.gov.uk
Signed off by:	Phil Norman, Service Director – Planning & Strategic Infrastructure pnorman@sholland.gov.uk
Approved for publication:	Councillor Chris Mountain, Portfolio Holder – Infrastructure Chris.Mountain@boston.gov.uk

Appendix 1 - BBC 10-Year Summary of S106 Agreements					Affordable Housing				Education					Healthcare				Highways/Transport					Other / Biodiversity / Open Space			
Application	Location	Date of Agreement	Status	Comments	No. of AH Dwellings	Money Due	Money Received	Money Held	Money Due (BBC)	Money Received (BBC)	Money Due to LCC	Money Received LCC	Money Transferred	Money Due	Money Received	Money Transferred	Money Held	Money Due (BBC)	Money Received (BBC)	Money Due to LCC	Money Received LCC	Money Transferred	Type	Money Due	Money Received	Money Transferred / Spent
B/15/0485	Land rear of the White Hart Public House, 31 Church Road, Old Leake, Lincolnshire, PE22 9NS	19/09/16	Ongoing	S106	22						£33,982	**£38,123**														
B/16/0304	34 Tytton Lane East, Wyberton, Boston, Lincolnshire, PE21 7HW	22/09/16	Completed	S106	26																					
B/13/0162	Land off Sir Isaac Newton Drive, Boston, Lincolnshire	11/10/16	Completed	S106	10																					
B/16/0311	Land at Corner of Woodthorpe Avenue/Toot Lane, Boston, PE21 0NP	02/12/16	Completed	S106	26																					
B/16/0052	Land off Station Road, Swineshead, Boston, Lincolnshire, PE20 3NX	05/01/17	Ongoing	S106	12				£124,040	£124,040			**£124,040**													
B/16/0052	Land off Station Road, Swineshead, Boston, Lincolnshire, PE20 3NX	01/03/18	Ongoing	UU outlines details of AH but No. remains the same																						
B/16/0015	Land off Whitebridges, St Thomas Drive, Boston, PE21 7EP	05/01/17	Completed	S106	31				£50,974	£50,974			**£50,974**					£30,000	£30,000			**£30,000**				
B/15/0196 (Also see B/16/0015 - completed)	Land off St Thomas Drive, Boston, Lincolnshire, PE21 7EP	30/03/17	Ongoing	S106	4						£56,382	**£65,987**						£30,000	£30,000			**£30,000**	Open Space	£73,000	£73,000	**£73,000**
B/16/0313	Yew Lodge, Wigtoft Road, Sutterton, Boston, Lincolnshire, PE20 2EE	27/01/17	Expired	S106 Expired	9						£22,522															
B/16/0409	Land at Station Road, Sutterton, Boston, Lincolnshire, PE20 2JH	03/02/17	Ongoing	S106	4				£33,829	£39,732			**£41,424**													
B/16/0298	Former Phoenix Poultry Farm, Swineshead Road, Wyberton, Boston, Lincs, PE21 7JG	28/06/17	Ongoing	S106	0						£28,267	**£28,267**														
B/19/0169	Former Phoenix Poultry Farm, Swineshead Road, Wyberton, Boston, PE21 7JG	27/09/19	Completed	DOV - Increase to Affordable Housing	25																					
B/16/0465	Land to the rear of nos. 1a - 15 Watery Lane, Butterwick, Boston, Lincolnshire, PE22 0HS	14/08/17	Ongoing	S106	0						£103,384															
B/16/0465	Land off Watery Lane, Butterwick, Boston	26/11/25	Ongoing	DOV - Commuted Sum instead of Affordable Housing		£691,500																				
B/16/0317	Land off Meadow Way, Old Leake	14/11/16	Completed	UU	30																					
B/16/0485	Land to the south of Meadow Way, Old Leake, Boston, Lincolnshire	30/08/17	Completed	UU																						
B/17/0131	Land to the south of Meadow Way, Old Leake, Lincolnshire	30/08/17	Completed	UU																						
B/18/0069	Land off Meadow Way, Old Leake, Lincolnshire	16/08/18	Completed	DOV - No change to obligations																						
B/16/0137	Land West of Boston Road, Kirton, Boston, PE20 1ES	04/12/18	Completed	UU	37																					
B/16/0137	Land west of Boston Road, Kirton, Boston, Lincolnshire, PE20 1ES	04/12/19	Completed	UU - Change to Plans																						
B/16/0380	Land north of Middlegate Road (West), Frampton, Boston, PE20 1BX	19/09/17	Ongoing	S106	41																					
B/16/0380-1	Land north of Middlegate Road (west), Frampton, Boston, PE20 1BX	31/03/21	Ongoing	DOV - No change to obligations																						
B/16/0483 & B/21/0413	Land off Middlegate Road, Frampton, Boston	17/04/24	Ongoing	S106 - No change to amounts, just triggers / installments. First instalments received	41				£128,993	£36,362			**£37,438**	£86,580	£24,406		**£25,156**	£8,000	£8,144			**£8,239**				
B/17/0253	The Sycamores, Scotia Road, Fishtoft, Boston, Lincolnshire, PE21 0RL	29/11/17	Completed	S106	16																					
B/16/0106	Land north of Puritan Way, Boston	22/01/18	Superseded	Superseded																						
B/18/0395 B/20/0288	Land off Puritan Way, Boston, Lincolnshire, PE21 8NW	28/01/19	Completed	S106	70						£100,000	**£100,818**														
B/20/0288	Land off Puritan Way, Boston	22/10/21	Completed	DOV - No change to obligations																						
B/16/0436	Land east of Lindis Road (inc former Shooters Yard), Fishtoft, Boston	06/02/18	Ongoing	S106		£402,490	£402,490	**£432,956**			£150,000	**£166,379**		£33,489	£33,489		**£36,022**									
B/17/0167	Land off Carmel Green, Park Road, Boston, PE21 7JR	14/02/18	Ongoing	S106 - Open Space																			Open Space	£18,000	£19,567	**£19,727**
B/03/0189	Bicker Fen and Bicker Friest, Bicker	19/02/18	Ongoing	Bicker Trust - Direct payments (Annual)																			Annual Payments - Bicker Fen	£500,000		
B/16/0360	Land at Riverside, Boston, Lincs, PE21 9EJ	14/03/18	Completed	S106	17																					

Application	Location	Date of Agreement	Status	Comments	Affordable Housing: No. of AH Dwellings	Affordable Housing: Money Due	Affordable Housing: Money Received	Affordable Housing: Money Held	Education: Money Due (BBC)	Education: Money Received (BBC)	Education: Money Due to LCC	Education: Money Received LCC	Education: Money Transferred	Healthcare: Money Due	Healthcare: Money Received	Healthcare: Money Transferred	Healthcare: Money Held	Highways/Transport: Money Due (BBC)	Highways/Transport: Money Received (BBC)	Highways/Transport: Money Due to LCC	Highways/Transport: Money Received LCC	Highways/Transport: Money Transferred	Other / Biodiversity / Open Space: Type	Other / Biodiversity / Open Space: Money Due	Other / Biodiversity / Open Space: Money Received	Other / Biodiversity / Open Space: Money Transferred / Spent
B/17/0404 Further DoVs	Land to the north and west of Cole's Lane, Swineshead, Boston, PE20 3NS	29/03/18	Ongoing	S106	14						£240,752	**£247,399**		£32,856	£32,856	**£33,425**										
B/18/0382	Land to the north west of Cole's Lane, Swineshead	29/11/18	Ongoing	DOV - No change to obligations																						
B/18/03822	Land to the north west of Cole's Lane, Swineshead	17/02/20	Ongoing	DOV - No change to obligations																						
B/17/0244	Woods Nurseries Site, Woods Nurseries, High Street, Swineshead, Boston	17/04/18	Ongoing	S106	0						£101,948	**£123,681**														
B/17/0244	Land at, Woods Nurseries Site, Woods Nurseries, High Street, Swineshead, Boston	15/01/24	Ongoing	DOV - Commuted Sum instead of Affordable Housing		£400,000	£400,000	**£425,003**																		
B/16/0463	Land off St Swithins Close, Bicker, Boston, Lincs	10/05/18	Superseded	UU - Superseded	0																					
B/16/0463 RM - B/20/0161	St Swithins Close, Bicker, Boston, Lincolnshire	04/10/21	Ongoing	UU	6						Formula															
B/13/0037	Land at Broadfield Lane, Boston, Lincolnshire, PE21 8BQ	30/05/18	Completed	S106	48																		Play Equipment Maintenance	£60,000	£60,000	**£60,000**
B/14/0165	Land on either side of the A16 South of Tytton Lane East, Wyberton (known as The Quadrant, Boston)	30/03/15	Completed	S106	15				£0					£0				£0					CommunityStadium / Retail / Business	N/A		
B/14/0165 & B/15/0264	Land either side of the A16, south of Tytton Lane East, Wyberton, Boston, Lincolnshire	25/07/18	Completed	UU	48																					
B/14/0165 & B/15/0264	Land known as the Quadrant at either side of the A16, south of Tytton lane East, Wyberton	26/02/20	Completed	DOV - Removal of Travel Plan Obligation - Not required																						
B/14/0165 & B/15/0264	Land either side of the A16, south of Tytton Lane East, Boston	12/08/21	Completed	UU	14																					
B/14/0165, B/19/0213 & B21/0459	Land on either side of the A16 south of Tytton lane East, Wyberton (known as The Quadrant, Boston)	08/06/22	Completed	DOV - Increase to Affordable Housing	6																					
B/14/0165 & B/19/0213	Land on either side of the A16 South of Tytton Lane East, Wyberton (Known as The Quadrant) Phase 5	09/08/23	Completed	S106	2																					
B/14/0165 & B/19/0213	Land on either side of the A16 South of Tytton Lane East, Wyberton (known as The Quadrant) Phase 5	25/09/23	Completed	S106	1																					
B/14/0165	Land on either side of the A16 South of Tytton Lane East, Wyberton (known as The Quadrant, Boston)	15/11/23	Completed	DOV - Removal Education & Health Obligations - Viability																						
B/14/0165 & B19/0282 & B22/0127	Land on either side of the A16 South of Tytton Lane east, Wyberton (known as the Quadrant) Phase 6	08/05/25	Completed	S106	30																					
B/20/0235 RM - B/22/0393	Land North of Tytton Lane East, Wyberton, Boston, PE21 7TD	27/05/22	Ongoing	S106	26				£20,030					£87,120						£5,000						
B/17/0443 B/22/0306	Land off Tooley Lane, Wrangle, Boston, PE22 9BL	06/08/18	Expired	S106 expired	0																					
B/22/0306	Land off Tooley Lane, Wrangle, Boston, PE22 9BL	03/08/23	Not Commenced	AH 22%	9						Formula			Formula												
B/17/0315	Land off Girls School Lane, Butterwick, PE22 0HY (Site B)	27/09/18	Completed	UU	7																					
B/17/0316	Land to the West of Girls School Lane, Butterwick, PE22 0HY	02/10/18	Completed	UU	7																					
B/17/0317 Phase 1	Land off Wyberton Low Road, Wyberton, Boston, PE21 7SF (Heron Way, Boston)	31/10/18	Completed	S106	101																					
B/17/0317 & B/21/0039	Land off Wyberton Low Road, Wyberton, Boston (known as Heron Way Phase 3)	08/06/22	Completed	S106	21																					
B/17/0317 & B/21/0039 & B/22/0351	Land off Wyberton Low Road, Wyberton, Boston (Known as Heron Way Phase 3)	21/03/23	Completed	S106	9																					
B/17/0317 & B/18/0489	Land off Wyberton Low Road, Wyberton, Boston, PE21 7SF	03/05/23	Completed	UU	103																					
B/17/0317 & B/21/0039 & B/22/0351	Land off Wyberton Low Road, Wyberton, Boston (Known as Heron Way, Phase 3)	09/08/23	Completed	S106	6																					
B/17/0317 & B/21/0039 & B/22/0351& B/21/0481	Land off Wyberton Low Road, Wyberton, Boston, PE21 7SF	15/05/24	Completed	UU	36																					
B/18/0208	Blue Street, Boston, Lincolnshire, PE21 8UW	31/10/18	Completed	S106	41																					

Application	Location	Date of Agreement	Status	Comments	Affordable Housing				Education					Healthcare				Highways/Transport					Other / Biodiversity / Open Space			
					No. of AH Dwellings	Money Due	Money Received	Money Held	Money Due (BBC)	Money Received (BBC)	Money Due to LCC	Money Received LCC	Money Transferred	Money Due	Money Received	Money Transferred	Money Held	Money Due (BBC)	Money Received (BBC)	Money Due to LCC	Money Received LCC	Money Transferred	Type	Money Due	Money Received	Money Transferred / Spent
B/17/0513	Land to the North of Old Main Road, Old Leake, Boston, PE22 9HR	19/11/18	Expired	S106 expired	0						£67,965															
B/21/0475	Land north of Old Main Road, Old Leake, Boston, Lincs, PE22 9HR	15/09/22	Not Commenced	S106 - Education removed & Health added	7									£23,100												
B/17/0396	Land to the rear of Westminster Terrace, South Street, Swineshead, Boston	04/03/19	Ongoing	S106							£50,974															
B/18/0328 RM B/22/0154	Land adjacent to Magnolia Lodge, Benington Road, Butterwick PE22 0EX	04/04/19	Ongoing	S106	0						£67,965															
B/22/0154	Land adjacent to Magnolia Lodge, Benington Road, Butterwick PE22 0EX	11/07/24	Ongoing	DOV - Commuted Sum instead of Affordable Housing		£225,000																				
B/16/0372/CD3	Land off Ashton Hall Drive, Boston, Lincolnshire, PE21 7BF	05/09/19	Completed	S106		£29,700	£29,700	**£29,700**																		
B/12/0171 & B/16/03726	Land off Ashton Hall Drive, Boston, Lincolnshire, PE21 7BF	18/03/20	Completed	S106	16																					
B/12/01715	Land to the north of Boston West Primary School, west of The Peter Paine Sports Centre and south of The North Forty Foot Drain	25/06/20	Completed	S106	4																					
B/19/0002	Land at 7 Lincoln Lane, Boston, Lincs	18/07/19	Completed	S106	18																					
B/19/0169	Former Phoenix Poultry Farm, Swineshead Road, Wyberton, Boston, PE21 7JG	27/09/19	Completed	S106	25																					
B/18/0399	Land to the west of 90, 92 and 94 Fenside Road, Boston	10/06/20	Completed	S106	8																					
B/15/0100	Former De Montfort Campus, Mill Road, Boston, Lincolnshire, PE21 0HF	02/07/20	Completed	S106	6																		Sports Facilities Improvements	£80,000	£80,000	**£80,000**
B/18/0528	Land adjacent and to the south of Hawthorn Tree School on the east side of Toot Lane, Boston, PE21 0PT	22/07/20	Ongoing	S106		£455,000	£455,000	**£489,418**																		
B/15/0391	Mani Firs, London Road, Kirton, Boston, Lincolnshire, PE20 1JE	18/09/20	Completed	S106	21																					
B/19/0520	Boston West Golf Centre, Langrick Road, Hubberts Bridge, Boston, Lincolnshire, PE20 3SG	21/09/20	Ongoing	S106 - Annual Payments																£25,000	£18,065					
B/19/0288 & B/20/0386	Land off Grayling Way, Boston, Lincs, PE21 8FS	04/11/20	Completed	S106	26																					
B/20/0293	Land at 31-33 London Road, Kirton	17/12/20	Ongoing	S106	41																					
B/20/0445	Land at 70-74 Norfolk Street, Boston, PE21 9HQ	25/02/21	Completed	S106	47																					
B/19/0514	Land off Alcorn Green, Boston, PE21 0NL	25/06/21	Completed	S106	41																					
B/19/0383	Land at Station Road, Sutterton	03/09/21	Ongoing	UU (1st Instalment)	44						£890,000	**£314,169**		£110,000	£38,830	**£38,988**				£5,000						
B/25/0183	Land at Station Road, Sutterton	30/06/25	Ongoing	DOV - No change to obligations																						
B/20/0488	Land adjacent and to the rear of Fishtoft Scouts, Gayfield Road, Fishtoft, Boston	11/11/21	Not Commenced	S106	9				£154,358					£30,360												
B/20/0489	Land adj and to the rear of Fishtoft Boy Scouts, Gaysfield Road, Fishtoft, Boston, PE21 0SF (Affordable Scheme)	11/11/21	Not Commenced	S106	20				£33,982					£13,200												
B/19/0040	Land off London Road, Kirton, Boston, PE20 1JE (Southern Phase)	08/12/21	Ongoing	S106	9				£430,531	£251,040			**£251,931**													
B/19/0040 & B/22/0425	Land off London Road, Kirton, Boston, PE20 1JE (Southern Phase)	20/07/22	Ongoing	DOV - No change to obligations																						
B/19/0040 & B/22/0425	Land off London Road, Kirton, Boston, PE20 1JE (Southern Phase)	15/08/23	Ongoing	DOV - No change to obligations																						
B/23/0392 B/22/0425	Land off London Road, Kirton, Boston, PE20 1JE (Southern Phase)	21/08/24	Ongoing	DOV - No change to obligations																						
B/19/0146	Land off London Road, Kirton, Boston, PE20 1JE (Northern Phase)	08/12/21	Ongoing	S106	0				£171,350	£201,735			**£204,149**													
B/19/0146	Land off London Road, Kirton, Boston, PE20 1JE (Northern Phase)	30/01/25	Ongoing	DOV - Change to AH - original 14 increased to 68	68																					
B/21/0459	Land to the rear of Healey Close, Wyberton, Boston, PE21 7NS	01/02/22	Ongoing	S106	3						£33,982	**£37,293**		£10,560	£11,589		**£12,410**									

Application	Location	Date of Agreement	Status	Comments	Affordable Housing				Education					Healthcare				Highways/Transport					Other / Biodiversity / Open Space			
					No. of AH Dwellings	Money Due	Money Received	Money Held	Money Due (BBC)	Money Received (BBC)	Money Due to LCC	Money Received LCC	Money Transferred	Money Due	Money Received	Money Transferred	Money Held	Money Due (BBC)	Money Received (BBC)	Money Due to LCC	Money Received LCC	Money Transferred	Type	Money Due	Money Received	Money Transferred / Spent
B/21/0459	Land to the rear of Healey Close, Wyberton, Boston, PE21 7NS	21/03/23	Ongoing	DOV - Additional First Home added - Now 4 AH in total	1																					
B/20/0491	Land within the Riverside Industrial Estate, Boston, Lincolnshire	10/08/22	Not Commenced	S106																£2,500						
B/21/0536	Land at Wide Bargate, Boston	20/10/22	Not Commenced	S106										£14,520												
B/22/0144	Land on the south side of London Road, Kirton	25/10/22	Completed	UU		£140,000	£140,000	**£150,536**																		
B/21/0405	Land adjacent to Millgate Lodge, Asperton Road, Wigtoft, Boston, PE20 2PJ	11/01/23	Not Commenced	S106	4				Formula					£13,200												
B/21/0419	Land off Puttock Gate, Fosdyke	31/07/23	Not commenced	S106	2																					
B/22/0431	Land south of Swineshead Road, Boston, PE21 7JE (Food Store)	20/10/23	Ongoing	S106																£30,000			Biodiversity	£25,000	£25,193	**£26,302**
B/23/0084	Land south east of McDonalds, Swineshead Road, Boston, PE21 7JF (Drive-Thru)	01/11/23	Not Commenced	S106																			Biodiversity	£7,000		
B/25/0422	Land south of Wainfleet Road, Boston, PE21 9RN (Retial Unit)	11/11/25	Not Commenced	S106														£49,000								
B/21/0349	Land at Toot Lane, Boston	05/03/24	Ongoing	S106	135																					
B/22/0519	Land to the south of Monument Road, Bicker	17/05/24	Not Commenced	S106	4																					
B/22/0366	Land on the West side of Marsh Lane, Boston	19/12/24	Ongoing	S106	0						£204,024															
B/22/0366	Land on the West side of marsh Lane Boston	20/02/25	Ongoing	DOV - Increase to Affordable Housing	18																					
B/24/0515	Land south of Wainfleet Road, Boston, PE21 9RN	16/05/25	Not Commenced	S106	200																					
B/25/0042	Land South side of Swineshead Road, Wyberton Fen, Boston	26/11/25	Not Commenced	DOV - No change to obligations																						
B/24/0177	Lat at West View, Fenside road, Boston (known as land off Puritan Way, Boston)	30/09/25	Not Commenced	S106	142									£85,478				£67,000								
B/23/0379	Land at Gaysfield Road, Fishtoft	30/10/25	Not Commenced	S106	18				£336,260					£58,740				£5,000								
B/25/0345	Land at the former Boston United Football Club Stadium, York Street, Boston, PE21 6JN	09/01/26	Not Commenced	S106														£6,800								
B/24/0452	Land off Station Road, Swineshead, Boston, Lincolnshire, PE20 3NX	27/02/26	Not Commenced	S106					£324,100																	
B/22/0369	Land to the south of 41 Church Green Road, Fishtoft, Boston, PE21 0QY	21/04/26	Not Commenced	S106	10				£255,030					£34,320												
B/22/0370	Land to the south of 41 Church Green Road, Fishtoft, Boston, PE21 0QY	21/04/26	Not Commenced	S106	41				£102,012					£27,060												
												£1,122,115	£709,956			£72,413	£73,588				£18,065	£68,239				

Appendix 2 - Infrastructure Funding Statement Data (2019-2025)							
Details	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Total
Total Number of Legal Agreements entered into or provided to the Council under s106	11	12	11	11	12	11	**68**
The total amount of money under any planning obligations which were entered into during each financial year	£97,665	£1,041,584	£1,883,323	£619,190	£462,000	£429,024	**£4,532,786**
Non-monetary planning obligation contributions which were entered into during the financial year - Affordable Housing. (The total number of units from these agreements which will be provided within the Borough)	144	168	300	74	153	108	**947**
Affordable Housing Delivered within each financial year	63	112	118	135	93	124	**645**
Monitoring Fees received during each financial year			£5,000	£6,250	£11,700	£12,550	**£35,500**
The total amount of money held at the end of the financial year, under any planning obligations to be allocated or spent Including monies held for Lincolnshire County Council (as the Local Education Authority) and via the NHS provision	£298,801	£489,311	£860,847	£1,635,351	£1,358,051	£1,643,989	

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Appendix 3 - BBC S106 Allocations Monies Held - Quarter 4 (2025-26)

Following the reconciliation of the S106 account, the data shown below relates to the S106 monies held by BBC at the end of Q4 2025/26
to be spent by BBC. All Responsible Officers have been notified of these monies available.

Planning Reference	Site Location	Obligation	Amount £	Interest (25/26)	Deadline for Spend	Area	Condition	Responsible Officer	Allocated Y/N	Amount Allocated	Amount Unallocated	Amount Spent	Allocation Project / Current Status	Comments
B/16/0436	Land East of Lindis Road, Fishtoft	Affordable Housing	£402,490	£30,466	17/10/26	Borough	To be spent on Affordable Housing in the Borough	Stuart Horton	Y	£432,956	£0	£0	The allocated funding which has a repayment requirement in the S106 (£402,490 deadline for spend 17/10/26) is secured. The Grant Funding Agreement for the affordable scheme at Land South of Wainfleet Road is signed - 14/11/2025. Provision has been made for an additional £4,900 legal fees	Cabinet report 26.03.25 requested £1,074,000 to be moved to be committed for the Programme. Combined total for 3 x applications £1,072,910
B/18/0528	Land adjacent (and to the south) of Hawthorn Tree School on the East side of Toot Lane, Boston	Affordable Housing	£455,000	£34,418	N/A	Borough	To be spent on Affordable Housing in the Borough	Stuart Horton	Y	£489,418	£0	£0		
B/22/0144	Land on the South Side of London Road, Kirton	Affordable Housing	£140,000	£10,536	N/A	Borough	To be spent on Affordable Housing in the Borough	Stuart Horton	Y	£150,536	£0	£0		
B/17/0244	Land at Woods Nurseries Site, Woods Nurseries, High Street, Swineshead, Boston (1st Instalment)	Affordable Housing	£200,000	£13,684	N/A	Borough	To be spent on Affordable Housing in the Borough	Stuart Horton	Y	£213,684	£0	£0	Legal Fees for Land South of Wainfleet Rd £4,900 and £1,090 for above additional allocation. The remainder (£207,694) to be allocated to £380k Chestnut Homes (Heron Park Phase 5 with LHP)	Heron Park - Cabinet Approval Date 24th June 26
B/17/0244	Land at Woods Nurseries Site, Woods Nurseries, High Street, Swineshead, Boston (2nd Instalment)	Affordable Housing	£200,000	£11,319	N/A	Borough	To be spent on Affordable Housing in the Borough	Stuart Horton	N - Part	£172,306	£39,013	£0	Part of the £380k spend for Chestnut Homes (Heron Park Phase 5 with LHP) - see above	Remaining balance of unallocated monies across the two payments for this application.
B/04/0630	Land opposite the Vicarage, Church Road, Old Leake	Affordable Housing	£19,160	£0	N/A	Borough	To be spent on Affordable Housing in the Borough	Stuart Horton	Y	£19,160	£0	£0	To be spent on Affordable Housing in the Borough. Allocated to Platform Housing - Puritan Way.	The extension to the funding agreement is in progress but there are some final points still to be agreed.
B/16/0372	Land off Ashton Hall Drive, Boston	Affordable Housing	£29,700	£0	N/A	Borough	To be spent on Affordable Housing in the Borough	Stuart Horton	Y	£29,700	£0	£0		
										£1,507,760	**£39,013**	**£0**		
									Total BBC Monies Held	**£1,546,773**				

Unallocated Summary	
Affordable Housing	£39,013
Total	**£39,013**

Key:

	Allocated
	Unallocated
	Monies Spent

S106 Monies - Spent (BBC)

Planning Reference	Site Location	Obligation	Amount £	Interest	Deadline for Spend	Area	Condition	Responsible Officer	Allocated Y/N	Year Transferred	Amount Allocated	Amount Transferred	Current Status
B/15/0196	Land off St Thomas Drive, Bosto	Open Space & Communities	£73,000	£0	01/07/20	Boston	Improvements to play area, Changing rooms and paths	Carl Beacock		2019/20	£0	£73,000	Transferred to Capital programme
B/15/0100	Former De Montfort Campus, Mill Road, Boston	Open Space & Communities	£80,000	£0	N/A	Boston	Improvements to Sports Facilities at PRSA	Carl Beacock		2018/19	£0	£80,000	Transferred to Capital programme
B/13/0037	Broadfield Lane, Boston	Open Space Maintenance	£60,000	£0	31/03/33	Boston	Play Equipment Maintenance	Matt Fisher		2018/19 Ongoing	£0	£60,000	Transferred to maintenance budget - £60k received to be spent on maintenance of open space for 15 years (£4k/year).
B/17/0167	Land off Carmel Green, Park Road, Boston	Play Area Improvements	£19,727	£0	07/09/24	Garfits Lane	To be spent on Garfits Lane Play Area Improvements	Fran Taylor		2023/24 2024/25	£0	£19,727	Spent on hedgehog springer, new grass matting and two play panels.
											Amount Spent (BBC)	**£232,727**	

S106 Monies - Outside Bodies (BBC Held)

Planning Reference	Site Location	Obligation	Amount £	Interest	Deadline for Spend	Area	Condition	Responsible Officer	Allocated Y/N	Year Transferred	Amount Allocated	Amount Transferred	Current Status
B/16/0436	Land east of Indis Road (inc former Shooters Yard), Fishtoft, Boston	NHS	£33,489	£2,533	N/A	Fishtoft	To be used to add 2 clinical rooms and toilet or purchase vacant land at corner of High Street and Liquorpond Surgery to create additional car parking	Amanda Seaton	Y	N/A	£36,022	£0	Monies held until Outside Body draws down
B/21/0459	Quadrant 5A, United Reform Church Land, Boston	NHS	£11,589	£821	12/09/33	Boston	To be used within the PE21 regeneration area	Amanda Seaton	Y	N/A	£12,410	£0	Monies held until Outside Body draws down
B/21/0413	Phase 1 - Land off Middlegate Road, Frampton	NHS	£24,406	£750	31/03/35	Frampton	Upgrading of the record room and clinical rooms at Kirton Medical Centre	Amanda Seaton	Y	N/A	£25,156	£0	Monies held until Outside Body draws down
B/19/0146	Land of London Road Kirton - Northern Phase	Education	£100,369	£1,207	28/11/35	Kirton	Secondary and Sixth Form Contributions (Kirton Middlecott and Boston Grammer Schools)	Amanda Seaton	Y	N/A	£101,576	£0	Transferred in 2026/27
B/19/0146	Land of London Road Kirton - Northern Phase	Education	£101,365	£58	26/03/36	Kirton	See above	Amanda Seaton	Y	N/A	£101,424	£0	Transferred in 2026/27
										Total Outside Bodies Monies Held	**£276,588**		

Overall Total Monies Held	**£1,823,361**

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Report To:	Overview and Scrutiny Committee
Date:	16th July 2026
Subject:	Review of the Town Centre Task & Finish Group
Purpose:	To present the findings of the Town Centre Review Task & Finish Group and seek the Committee's consideration of the report and its referral to Cabinet.
Key Decision:	No
Portfolio Holder:	Councillor Mike Gilbert, Deputy Leader of the Council
Report Of:	Review of the Town Centre Task & Finish Group
Report Author:	Raymond Flannery, Democratic Services Officer
Ward(s) Affected:	All BTAC Wards
Exempt Report:	No

Summary

This report presents the findings of the Town Centre Review Task and Finish Group and seeks the Committee's endorsement to refer the report and its recommendations to Cabinet. The review considered a range of issues affecting the vitality, accessibility, presentation and promotion of Boston town centre, alongside related workstreams including funding programmes, the emerging Neighbourhood Plan, the Destination Management Plan, business engagement activity, and commissioned studies relating to retail, hospitality and leisure.

Cabinet is asked to consider the recommendations, agree an appropriate officer response, identify relevant lead service areas and receive a progress update within six months through existing town centre, regeneration and place-making governance arrangements.

Recommendations

It is recommended that the Overview and Scrutiny Committee:

1. Note the findings of the Town Centre Review Task and Finish Group;

2. Endorse the conclusions of the Group and recommend that Cabinet considers the report as a basis for future town centre activity;

3. Request that Cabinet gives due consideration to the adoption of a broader, functional definition of the town centre, to be reflected in future strategies and plans;

4. Request that Cabinet considers further measures to reduce vacancy within the town centre, including supporting alternative uses and improving the utilisation of vacant properties;

5. Request that Cabinet continues to prioritise improvements to the public realm and town centre environment, including signage, public conveniences and access to transport information;

6. Request that Cabinet reviews and strengthens the Council's approach to promotion and marketing of Boston town centre; and

7. Request that Cabinet agrees an appropriate officer response to the recommendations, identifies the relevant lead service areas, and receives a progress update within six months, aligned to existing town centre, regeneration and place-making workstreams.

Reasons for Recommendations

The Task and Finish Group has undertaken a structured review of issues affecting the town centre and identified key priorities for improvement. A broader, functional definition of the town centre would better reflect current patterns of use and activity. Addressing vacancy, improving the public realm and strengthening promotion would support the vitality, attractiveness and economic resilience of the town centre. The recommendations align with existing and emerging strategies and can be progressed through established governance routes, including the Town Centre Strategy Board or any successor arrangement, alongside wider regeneration and place-making workstreams. Referral to Cabinet would enable the findings and recommendations to be considered, owned and progressed in a coordinated way.

Other Options Considered

The Committee could choose not to refer the findings and recommendations to Cabinet. This option is not recommended, as it would limit the opportunity for a coordinated response to the issues identified by the Task and Finish Group.

1. Background

1.1 The Overview and Scrutiny Committee established the Town Centre Review Task and Finish Group to consider issues affecting the vitality, accessibility and presentation of Boston Town Centre.

1.2 The Group undertook a series of discussions and evidence-gathering sessions, recognising the range of related workstreams currently underway.

1.3 These include funding programmes, the emerging Neighbourhood Plan, the Destination Management Plan, business engagement activity and commissioned studies relating to retail, hospitality and leisure.

1.4 The work of the Group was therefore undertaken within a broader strategic context, with a focus on identifying key issues and opportunities to inform future decision-making.

2. Town Centre Definition and Governance

2.1 The Task and Finish Group reviewed the current town centre boundary and considered whether it fully reflects how the town centre is used in practice.

2.2 It was recognised that adjacent retail areas, including Asda, the retail area from Halfords to Aldi, and shopping frontages along the High Street and Main Ridge East, contribute significantly to the overall town centre offer.

2.3 The Group considered that a broader, functional definition would provide a more robust and accurate basis for future planning, policy development and investment decisions.

2.4 The Group noted proposals to restructure and rebrand the Town Centre Strategy Board to improve coordination and reduce duplication. The findings of the Task and Finish Group should be shared with the refreshed board, or any successor arrangement, with future progress reported back through the appropriate scrutiny and Cabinet routes.

3. Town Centre Vitality and Empty Properties

3.1. Vacant properties within the town centre were identified as an important issue affecting perceptions of vitality.

3.2. The Group supported measures to encourage new business occupation, diversification of uses, and residential conversion of upper floors if appropriate.

3.3. Temporary uses, including cultural or heritage displays within vacant units, were identified as a means of enhancing the visual appearance of the town centre.

3.4. The Group acknowledged the challenges associated with absentee ownership, limited enforcement powers and financial constraints, noting that such issues are consistent with national trends.

3.5. The continued use of external funding and the exploration of community-led asset ownership opportunities were highlighted. Future funding opportunities should be prioritised where they support vacancy reduction, public realm improvements, cultural activation and wider town centre vitality, with progress monitored through existing regeneration and place-making governance arrangements.

4. Public Realm and Infrastructure

4.1 The Group recognised recent improvements to street cleaning, market provision, planting and town centre maintenance.

4.2 Further improvements were identified, including the need to improve signage to public conveniences and consider extended opening hours where appropriate.

4.3 Limitations in public transport information were also noted, with opportunities identified to improve real-time information displays within the town centre core.

5. Learning from Best Practice and Community Initiatives

5.1 The Group acknowledged that many challenges are shared across town centres and that opportunities exist to adopt proven approaches from elsewhere.

5.2 Support was expressed for low-cost, community-led initiatives that enhance the town centre environment.

5.3 The Council is encouraged to consider how best to promote and support such initiatives from residents and stakeholders.

6. Accessibility and Parking

6.1 The Group noted previous work relating to car parking and supported the implementation of those recommendations.

6.2 It was emphasised that parking policy should support access to the town centre and local businesses.

6.3 Concerns were noted regarding the impact of heavier vehicles on infrastructure, with recognition of the County Council's maintenance responsibilities.

7. Community Safety and Enforcement

7.1 The Group considered issues relating to shoplifting and anti-social behaviour and noted concerns raised by local businesses.

7.2 The Group noted that these issues are being addressed through existing partnership arrangements with Lincolnshire Police.

7.3 Concerns regarding unauthorised flyposting were identified, and a more proactive enforcement approach was supported.

8. Promotion, Marketing and Visitor Experience

8.1 The Group identified a reduction in the availability and visibility of promotional material relating to Boston and the surrounding area.

8.2 While recognising emerging initiatives, the Group considered that there is an opportunity to strengthen promotion in the short to medium term.

8.3 Opportunities include improved signage, enhanced access to key attractions and learning from partner authorities' best practice.

8.4 The following table provides an indicative summary of proposed lead service areas, timescales and reporting routes for Cabinet's consideration.

Recommendation area	Proposed lead service area	Indicative timescale	Reporting route
Town centre definition and governance	Planning & Strategic Infrastructure	Within six months	Cabinet response and existing town centre governance
Vacancy reduction and property utilisation	Strategic Growth & Development	Within six months, then ongoing	Cabinet response and regeneration programme reporting
Public realm, signage and infrastructure	Culture & Regeneration	Within six months, subject to resources and partner input	Cabinet response and relevant service reporting
Promotion, marketing and visitor experience	Culture & Regeneration	Short to medium term	Cabinet response, Destination Management Plan and place-making workstreams

9. Conclusion

9.1 The Task and Finish Group has identified a clear set of issues and opportunities affecting Boston town centre, including vacancy, accessibility, public realm quality, promotion and visitor experience.

9.2 The findings recognise recent progress while acknowledging ongoing challenges, many of which reflect wider national town centre trends.

9.3 The recommendations provide a practical framework for continued improvement, with delivery to be aligned to existing regeneration, place-making and town centre governance arrangements.

9.4 Taken together, the proposed measures support the Council's wider ambitions for regeneration, economic growth and pride in place.

Implications

South and East Lincolnshire Councils Partnership

Supports wider partnership objectives relating to regeneration and place-making.

Corporate Priorities

Supports regeneration, economic growth, pride in place and community engagement.

Staffing

There are no immediate staffing implications arising from this report. Any further activity agreed through Cabinet would be considered through normal service planning and workforce capacity arrangements.

Workforce Capacity Implications

If Cabinet agrees additional actions or accelerated delivery, any associated capacity requirements would be considered as part of the Cabinet response and aligned to existing regeneration, place-making and town centre workstreams.

Constitutional and Legal Implications

There are no immediate constitutional or legal implications arising from this report. Any future actions involving governance changes, property matters, enforcement activity, procurement or external funding agreements would be reviewed through the appropriate legal and constitutional processes.

Data Protection

None.

Financial

No direct financial implications arise from this report. Any future delivery proposals would need to be considered through the Cabinet response, existing budgets, approved external funding programmes or future decision-making processes as appropriate.

Risk Management

No direct risk management implications arise from this report. Any risks associated with future actions would be considered through the relevant governance, project management and service planning arrangements.

Stakeholder / Consultation / Timescales

Findings informed by member review and stakeholder feedback.

Reputation

Positive impact expected through coordinated improvement.

Contracts

None.

Crime and Disorder

Recognises existing partnership work with police.

Equality and Diversity / Human Rights / Safeguarding

No direct equality, diversity, human rights or safeguarding implications arise from this report. Any future proposals would be assessed through the appropriate decision-making and impact assessment processes.

Health and Wellbeing

Positive impact through improved environment and accessibility.

Climate Change and Environment Impact Assessment

A climate change and environmental impact assessment has not been undertaken at this stage. Any future proposals arising from the recommendations would be considered through the appropriate assessment process where required.

Acronyms

- BBC – Boston Borough Council
- SELCP – South and East Lincolnshire Councils Partnership
- LCC – Lincolnshire County Council
- UKSPF – UK Shared Prosperity Fund

Appendices

None.

Background Papers

No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report.

Chronological History of this Report

A report on this item has not been previously considered by a Council body.

Report Approval

Report author:	Raymond Flannery – Democratic Services Officer Raymond.Flannery@boston.gov.uk
Signed off by:	Pranali Parikh, Executive Director – Economic Development Pranali.Parikh@boston.gov.uk
Approved for publication:	Councillor, Ralph Pryke, Chairman – Review of the Town Centre Task & Finish Group Ralph.Pryke@boston.gov.uk

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Report To:	Overview and Scrutiny
Date:	16th July 2026
Subject:	Local Council Tax Support Scheme 2027/28 – Consultation
Purpose:	To provide an update on the local Council Tax Support Scheme and invite feedback as part of the consultation process for the 2027/28 scheme.
Key Decision:	No
Portfolio Holder:	Councillor Sandeep Ghosh, Portfolio Holder for Finance and Economic Growth
Report Of:	Russell Stone, Executive Director - Finance (Section 151 Officer)
Report Author:	Sharon Hammond, Head of Revenues and Benefits
Ward(s) Affected:	All
Exempt Report:	No

Summary

Council Tax Support provides financial assistance through a reduction in Council Tax bills for households on a low income or receiving certain benefits.

The Council is required to review its local scheme each year and consult on its proposals for the forthcoming year. Pension age residents are regulated by national rules in England and are not affected by any changes in this review.

This report provides an update on the current scheme and the proposal for 2027/28.

Recommendations

1. That the content of the report is noted, and

2. That Members consider the proposal to retain the current Council Tax Support scheme for 2027/28 updated in line with DWP upratings and provide feedback to Cabinet as part of the consultation process.

Reasons for Recommendations

To ensure that Members are aware of the current scheme performance, and to provide an opportunity for this Committee to provide feedback to Cabinet, as part of the consultation process.

Other Options Considered

Do nothing.

1. Background

1.1. Local Council Tax Support schemes replaced the former national Council Tax Benefit (CTB) scheme from April 2013, with government placing the duty to create a local scheme for working age applicants with billing authorities. Central funding was reduced and then, in subsequent years subsumed into other grants paid to local authorities. It is no longer possible to identify the amount of funding provided by central government.

1.2. Claimants who have reached state pension age are protected by prescribed regulations, allowing up to 100% support against Council Tax liability. The council has no power to change the level of support for pensioners.

1.3. This annual review relates only to Working Age claimants.

1.4 After a fundamental review in 2024/25, scheme changes took effect from April 2025, with further support adjustments in April 2026. The current scheme offers up to 90% support for lone parent households, 80% for couples with children, and 75% for other households. The scheme balances affordability and acknowledges ongoing living costs.

2. 2026/27 Current Situation

2.1 We currently have 4,445 council tax support claimants, of which 1,923 (43%) are pensioners and 2,522 (57%) are working age claimants. The table below provides a view of the split between Pension age and Working age claimant groups.

	Total Claims	2026/27 CTS Expenditure £
All Groups	**4,445**	**4,771,908**
Pensioner	1,923	2,330,304
Working Age – Lone parent	720	749,042
Working Age – Couple with children	217	257,684
Working Age - Other	1,585	1,434,879

2.2 The recent estimate for the cost of the current 2026/27 scheme is £4,771,908 with costs being shared across major precepting authorities, split as follows: -

CTS 2026/27	BBC – 13.11%	LCC – 72.46%	PCC – 14.43%
£4,771,908	£625,597	£3,457,725	£688,586

3. Establishing a Council Tax Support scheme for 2027/28

3.1 For each financial year, the billing authority must consider whether to revise its scheme or replace it with another scheme. Council Tax Support schemes cannot be changed mid-year.

3.2 The Local Government Finance Act requires that before a scheme can be adopted by the billing authority, it must consult with major precepting authorities, and with such other persons as it considers are likely to have an interest in the operation of the scheme.

3.3 The process and decision-making timeline for the 2027/28 CTS scheme is shown in the following table.

Process	Decision-Maker	Date
Consultation Decision	Cabinet	24 June 2026
Consultation Period		July - October 2026
Scrutiny	Overview and Scrutiny	16 July 2026
Report back to Cabinet, for final scheme recommendation	Cabinet	25 November 2026
Scheme Approval	Full Council	07 December 2026

4. Local Government Reorganisation (LGR)

4.1 When planning the scheme for 2027/28, it is essential to consider the government's Local Government Reorganisation (LGR) plans, which will result in the restructuring of Boston Borough Council. This restructuring will necessitate the introduction of a new unified Council Tax Support scheme within the forthcoming years. Consequently, implementing substantial changes at this stage which may then go on to be changed again will potentially cause confusion or difficulties for Council Tax Support claimants as they adjust to revised eligibility criteria.

4.2 While there are certain distinctions regarding levels of support and specific parameters, a comparison of current Lincolnshire schemes indicates that each maintains the same fundamental 'default' means-tested approach.

5. 2027/28 Scheme Consultation

5.1 At its meeting on 24 June, Cabinet agreed to consult on its proposal to retain the current scheme, providing a maximum level of support for lone parents 90%, for households with couples and children 80% and all other households 75%, updated in line with DWP upratings for 2027/28.

No other changes to be made, apart from legislative requirements, updating in line with the DWP's annual up-ratings and to apply any additional changes to mirror government welfare benefit regulations which are intended to increase the income of benefit recipients to avoid unintended consequences to customers.

5.2 In reaching its decision Cabinet considered that the current scheme continues to align with its objectives from the previous comprehensive scheme review and will provide continuity for Council Tax Support claimants, is affordable, and ensures that scheme rules remain consistent with DWP which avoids confusion for claimants.

5.3 Cabinet also recognised that future LGR reforms will establish a single scheme within the next few years.

6. Conclusion

6.1 This report outlines the current Council Tax Scheme and performance, and the proposal to retain the scheme for 2027/28, updated in line with DWP upratings, providing continuity for claimants and remaining financially viable for the borough.

6.2 Under LGR, a new single scheme will be developed in the next few years, therefore retaining the current scheme will provide some stability for claimants in the meantime.

Implications

South and East Lincolnshire Councils Partnership

None

Corporate Priorities

None

Staffing

None

Workforce Capacity Implications

None

Constitutional and Legal Implications

The authority is required to make its Local Council Tax Support Scheme, including any revised or replacement schemes, in accordance with the Local Government Finance Act 1992.

Data Protection

None

Financial

There are no direct financial implications as a result of this report, which is seeking approval to consult. Following consultation, a further report will be considered by Cabinet for a final scheme recommendation to Full Council.

Risk Management

None

Stakeholder / Consultation / Timescales

A consultation exercise with major preceptors and other interested parties is being carried out, closing 30 September.

In line with the principles of consultation, the responses will be provided to Cabinet for consideration at a later meeting, helping to inform its recommendation for the 2027/28 scheme to Full Council.

Reputation

None

Contracts

None

Crime and Disorder

None

Equality and Diversity / Human Rights / Safeguarding

The Council Tax Support scheme continues to be delivered on the basis of the DWP's previous means tested Council Tax Benefit scheme regarding protection for vulnerable groups, including children and the disabled. The option for consultation does not change this approach.

Health and Wellbeing

None

Climate Change and Environmental Implications

None

Acronyms

CTS – Council Tax Support
DWP – Department for Work and Pensions
LGR – Local Government Reorganisation

Appendices

None

Background Papers

None

Chronological History of this Report

A report on this item has not been previously considered by a Council body.

Report Approval

Report author:	Sharon Hammond, Head of Revenues and Benefits sharon.hammond@pspsl.co.uk
Signed off by:	Russell Stone, Executive Director - Finance (Section 151 Officer) Russell.stone@sholland.gov.uk
Approved for publication:	Councillor Sandeep Ghosh, Portfolio Holder for Finance and Economic Growth

Report To:	Overview & Scrutiny Committee
Date:	16th July 2026
Subject:	Quarter 4 25/26 Performance Report
Purpose:	To provide an update on performance as at the end of March 2026 to feed into the Committee's work programme
Key Decision:	No
Portfolio Holder:	Councillor Dale Broughton, Leader of the Council
Report Of:	James Gilbert, Service Director – Corporate Services
Report Author:	Suzanne Rolfe, Group Manager – Insights & Transformation
Ward(s) Affected:	All
Exempt Report:	No

Summary

This performance report covers Q4 of 2025/26, up to the end of March 2026. This may assist Committee members to identify areas of particular interest to add to their work programme.

Recommendations

To note the performance information and consider if there are any items that Committee members would like to add to the Committee's future work programme.

Reasons for Recommendations

This is a regular quarterly performance report to potentially feed in to plans for the Committee's future work programme.

Other Options Considered

Alternative reporting arrangements.

1. Background

1.1 A joint performance management framework was agreed across the South & East Lincolnshire Councils Partnership for 2025/26 to support the delivery of services. Key Performance Indicators (KPIs) have been agreed to capture performance against the strategic priorities of the Partnership and the individual Councils.

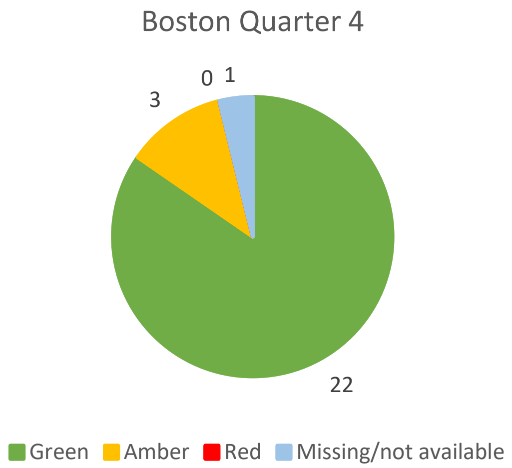
1.2 This report presents the information for Boston Borough Council for Quarter 4 of 2025/26 (as at the end of March 2026).

1.3 This information is presented to Overview & Scrutiny Committee to assist in the identification of areas of particular interest for the future work programme.

2. Performance (Appendix A)

2.1 In total there are 92 KPIs for Boston Borough Council in 2025/26. These are set out by priority in Appendix A following the adoption of the Sub-regional Strategy.

2.2 There are 26 targeted indicators where performance is within the direct control of the Council, with past data or comparisons available on which to base those targets. Indicators were developed to stretch performance in teams. Green indicators are on target, amber indicators are within tolerance and red indicators are off target. One of the waste measures is reported as a target measure at year end only now. Commentary is provided in Appendix A for the red indicators.



2.3 Shading has been added to the past quarters' data where possible, to show whether it was on target previously, to help provide more visual context for direction of travel. The shading is deliberately more muted for past data to keep the focus on the current performance. Where targets have changed since the previous year, this has been noted in the commentary, otherwise targets are the same.

2.4 There are also 65 trend indicators, which show context for policy decisions and resource allocation. The trend indicators have been reviewed to consider if any can become targeted measures if past data is now available. No changes are proposed at this time.

2.5 Performance indicators relating to PSPS Revenue and Benefits call volumes, answer rate and call time have been removed from the SLA for 2025/26. Customer contact related calls and answer rate PIs remain.

3. Conclusion

3.1 Overall, performance in Q4 of 2025/26 is in line with targets and remedial action is in place where required.

Implications

South and East Lincolnshire Councils Partnership

A Partnership approach has been agreed for 2025/26.

Corporate Priorities

Whole report. Performance information is set out by priority.

Staffing

No implications specific to this report. KPIs relating to staffing are included in the report.

Workforce Capacity Implications

No implications specific to this report. KPIs relating to workforce capacity are included in the report.

Constitutional and Legal Implications

No implications specific to this report

Data Protection

No implications specific to this report

Financial

No implications specific to this report

Risk Management

No implications specific to this report

Stakeholder / Consultation / Timescales

Consultation with SLT

Reputation

No implications specific to this report.

Contracts

No implications specific to this report. KPIs relating to contracts and procurement are included in the report.

Crime and Disorder

No implications specific to this report.

Equality and Diversity / Human Rights / Safeguarding

No implications specific to this report.

Health and Wellbeing

No implications specific to this report.

Climate Change and Environmental Implications

No implications specific to this report.

Acronyms

- 2Y: 2 year rolling period
- B&B: Bed & Breakfast accommodation
- BAU: Business As Usual
- CC: Customer Contact
- DD: Direct Debit
- DWP: Department for Work and Pensions
- EAP: Employee Assistance Programme
- KPIs: Key Performance Indicators
- LGR: Local Government Reorganisation
- OFLOG: Office for Local Government
- Q: Quarterly (Q1: April to June; Q2: July to September; Q3: October to December; Q4: January to March)
- NDR: Non-domestic rates (business rates)
- R&B: Revenues & Benefits
- SLA: Service Level Agreement
- SLT: Senior Leadership Team
- YE: Year End (April to March)

Appendices

Appendices are listed below and attached to the back of the report:

Appendix A	Q4 performance

Background Papers

No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report.

Chronological History of this Report

Cabinet: 24th June 2026

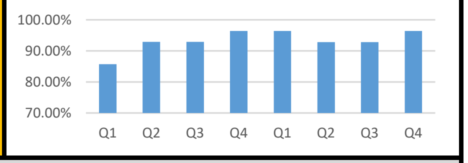
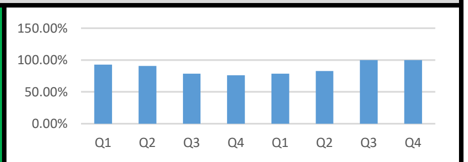
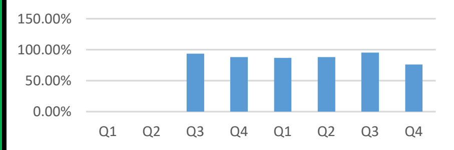
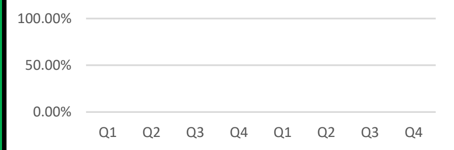
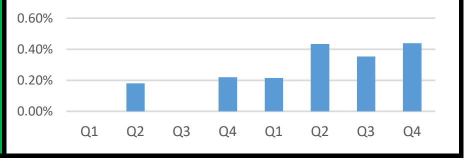
Report Approval

Report author:	Richard Baldwin, Strategic Performance Analyst richard.baldwin@e-lindsey.gov.uk
Signed off by:	James Gilbert, Service Director – Corporate Services james.gilbert@e-lindsey.gov.uk
Approved for publication:	Councillor Dale Broughton, Leader of the Council dale.broughton@boston.gov.uk

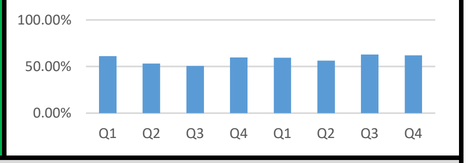
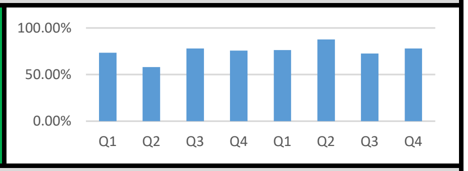
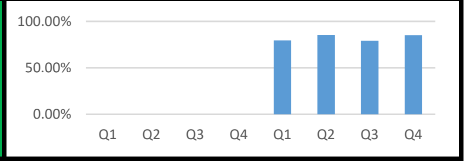
Appendix A

<u>Performance Indicators with Targeted Performance Levels</u>

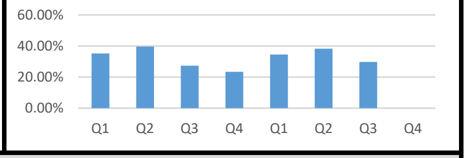
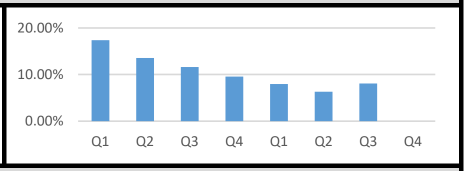
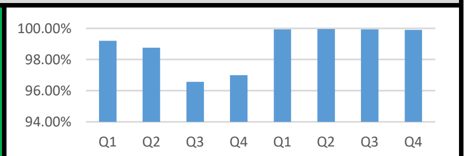
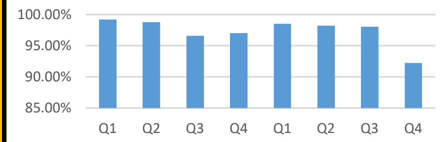
Growth and Prosperity

PI Name	AD	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Target	RAG	
Occupancy Rate at end of Quarter: Industrial Units	Andy Fisher	85.71%	92.86%	92.86%	96.43%	96.43%	92.86%	92.86%	96.43%	97.00%		
Commentary	One unit stood vacant at the end of the period; interest had been expressed by a potential tenant who was still under assessment at 31 March.											
Percentage of major planning applications determined within 13/16 weeks (or agreed extended period)	Phil Norman	92.86%	90.77%	78.57%	76.00%	78.79%	82.93%	100.00%	100.00%	65.00%		
Percentage of non-major planning applications determined within 8 weeks (or agreed extended period)	Phil Norman	Not Previously Reported	Not Previously Reported	93.65%	87.93%	86.81%	87.93%	95.45%	76.27%	75%		
Percentage of major planning appeals allowed within the last 2 years (rolling period) against number of applications determined	Phil Norman	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	10%		
Percentage of minor & other planning appeals allowed within the last 2 years (rolling period) against number of applications determined (OFLOG)	Phil Norman	0.00%	0.18%	0.00%	0.22%	0.22%	0.43%	0.35%	0.44%	10%		

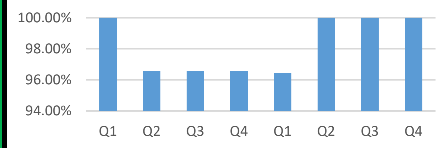
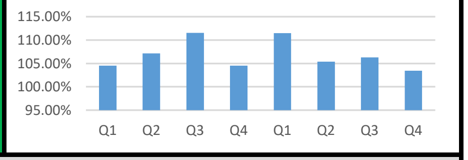
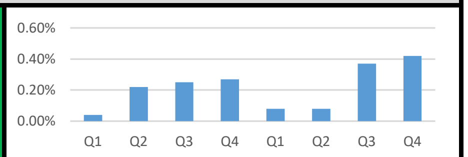
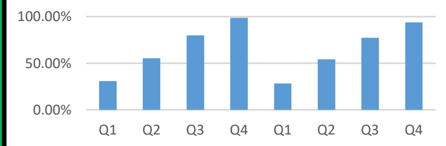
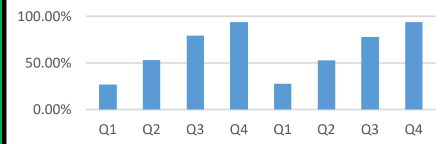
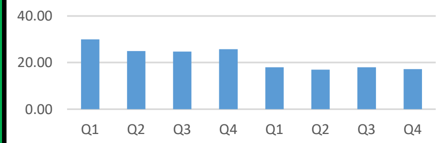
Safe and Resilient Communities

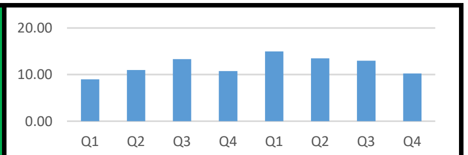
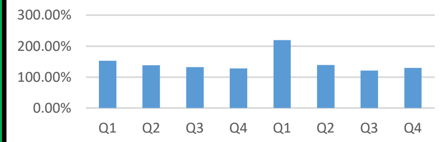
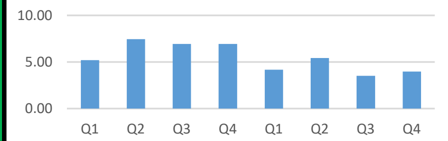
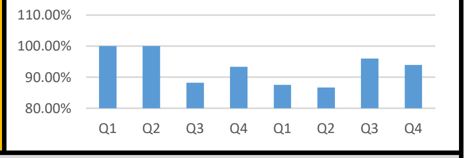
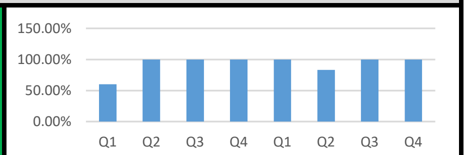
PI Name	AD	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Target	RAG	
Percentage of cases opened at homelessness prevention stage (i.e. before they have become homeless)	Emily Spicer	61.29%	53.09%	50.59%	59.76%	59.34%	56.38%	63.01%	62.07%	50.00%		
Commentary	Performance has remained high during this quarter. Of those who were homeless at approach, the main reasons were domestic abuse, family or friend exclusions.											
Percentage of homelessness cases that were opened at homelessness prevention stage that resulted in the customer not becoming homeless	Emily Spicer	73.33%	58.00%	77.97%	75.61%	76.36%	87.76%	72.50%	78.13%	50.00%		
Commentary	Performance has remained high during this quarter with 27 households obtaining social housing. The increase in new homes will be assisting.											
Number of families with children placed into Bed & Breakfast (B&B) for more than 6 weeks	Emily Spicer	0	0	0	0	0	0	0	0	0		
Percentage of decisions issued on an applicant's initial homelessness application within target timescale of 33 working days	Emily Spicer	Not Previously Reported	Not Previously Reported	Not Previously Reported	Not Previously Reported	79.52%	85.54%	79.10%	85.19%	75.00%		

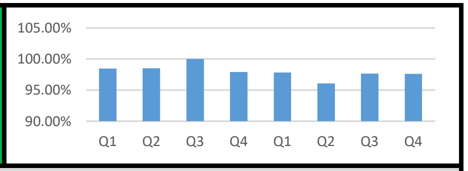
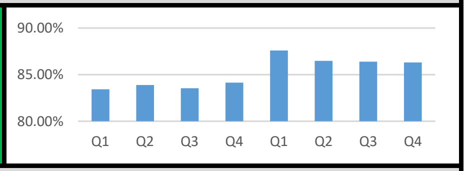
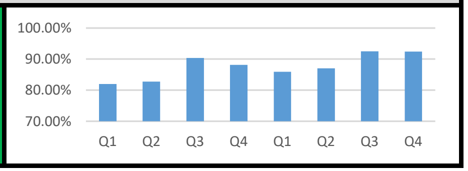
Environment

PI Name	AD	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Target	RAG	
Percentage of household waste collected for recycling and composting	Victoria Burgess	35.14%	39.68%	27.26%	23.36%	34.52%	38.34%	29.80%		45.00%	Annual Target Only	
Commentary	Data is provided by LCC in arrears and Q3 has been updated here. Q4 will not be available for several weeks. Recycling and composting rate is impacted by seasonality, this can reduce recycling rates. The introduction of food waste will have a positive impact on recycling performance.											
Percentage of recycling collected that is unable to be recycled (contamination)	Victoria Burgess	17.36%	13.54%	11.62%	9.56%	8.00%	6.34%	8.10%		14.00%		
Commentary	Recycling data not sent by LCC for Q4.											
Percentage of waste collections that were successful first time	Victoria Burgess	99.21%	98.75%	96.57%	97.00%	99.94%	99.96%	99.94%	99.90%	99.80%		
Percentage of fly-tips collected within 3 working days of being reported	Victoria Burgess	99.21%	98.75%	96.57%	97.00%	98.49%	98.20%	98.06%	92.22%	95.00%		
Commentary	Performance was below target in Q4 due to the need to temporarily divert resources to cover staff absences and ensure service continuity for waste collection. This primarily related to a period in March which has impacted the quarter overall.											

Efficiencies and Efficacies

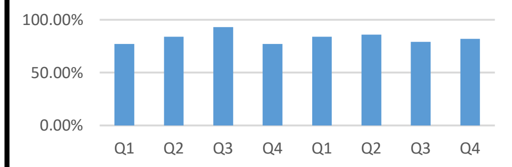
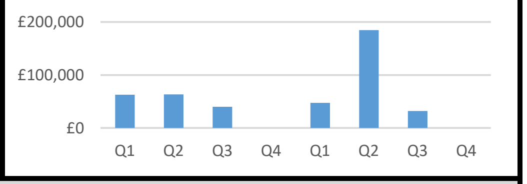
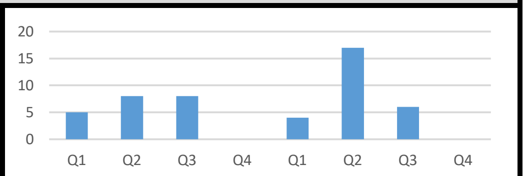
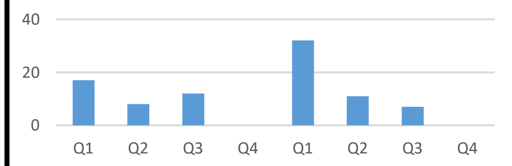
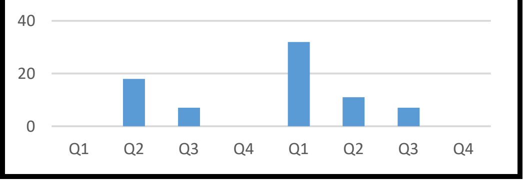
PI Name	AD	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Target	RAG	
Occupancy Rate at end of Quarter: Other investment property	Andy Fisher	100.00%	96.55%	96.55%	96.55%	96.43%	100.00%	100.00%	100.00%	97.00%		
Percentage of car parking income received against agreed annual budget – cumulative figure to end of successive quarters.	Andy Fisher	104.53%	107.14%	111.53%	104.52%	111.51%	105.40%	106.29%	103.42%	100.00%		
Commentary	Annual income exceeded annual target by £32,003.38 or 3.42%.											
LA Error rate (measured against estimated annual expenditure) (PSPS)	Russell Stone	0.04%	0.22%	0.25%	0.27%	0.08%	0.08%	0.37%	0.42%	0.42%		
Business Rates in-year collection rate	Russell Stone	30.86%	55.33%	79.79%	98.83%	28.32%	54.18%	77.45%	93.92%	93.80%		
Council Tax in-year collection rate	Russell Stone	26.93%	52.91%	79.12%	93.75%	27.55%	52.67%	77.90%	93.69%	93.50%		
Housing Benefit New Claims speed of processing (Year to Date) (PSPS)	Russell Stone	30.00	25.00	24.67	25.75	18.00	17.00	18.00	17.25	25		

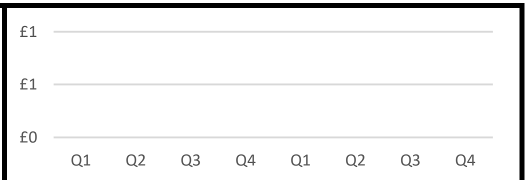
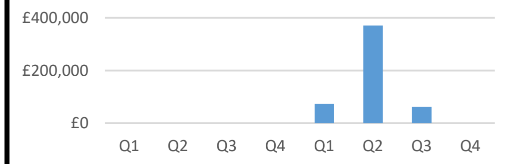
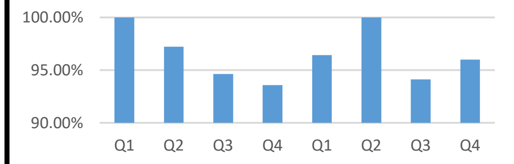
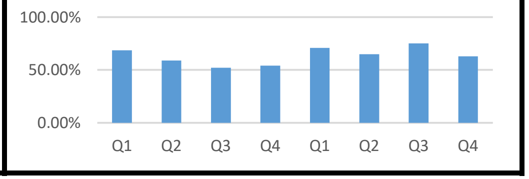
Housing Benefit Changes speed of processing (Year to Date) (PSPS)	Russell Stone	9.00	11.00	13.33	10.75	15.00	13.50	13.00	10.25	12		
Housing Benefit Overpayment Recovery rate (PSPS)	Russell Stone	152.97%	138.45%	132.21%	127.85%	219.28%	139.18%	120.89%	129.30%	85.00%		
Land Charges - Average number of days taken to process Local Authority searches (working days)	Christian Allen	5.20	7.45	6.94	6.93	4.16	5.43	3.51	3.97	8		
Percentage of corporate complaints responded to within corporately set timescales	John Medler	100.00%	100.00%	88.24%	93.33%	87.50%	86.67%	96.00%	93.94%	95.00%		
Commentary	We have 9 open complaints within deadline.											
Percentage of subject requests responded to within statutory timescales	John Medler	60.00%	100.00%	100.00%	100.00%	100.00%	83.33%	100.00%	100.00%	95.00%		

Percentage of information requests responded to within statutory timescales	John Medler	98.48%	98.52%	100.00%	97.94%	97.84%	96.07%	97.66%	97.63%	95.00%		
Commentary	Incoming numbers reflect recent trend. 1 late through being missed in service mailbox and not passed to IG. 3 late due to service difficulty obtaining the information.											
Percentage of contacts resolved at first contact – targeted. (PSPS)	Phil Perry	83.43%	83.88%	83.54%	84.15%	87.58%	86.49%	86.39%	86.31%	80.00%		
Commentary	Total contacts - 17,382 Cases logged - 13,134 Service Requests - 1,826 Transfer & Message - 2,422 - Council Tax (46.26%), Waste (17.11%), Benefits (11.35%) Levels of chase enquiry 3.45%, with service answer rate 46.89%, creating transfer and message enquiries Year End Target Met at 86.31%.											
Average answer rate – Customer Contact (PSPS)	Phil Perry	82.01%	82.77%	90.34%	88.11%	85.94%	87.03%	92.50%	92.46%	80.00%		

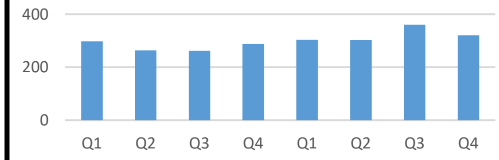
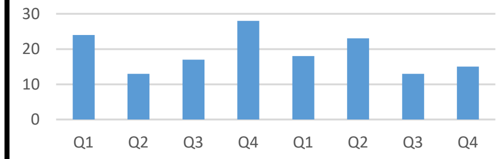
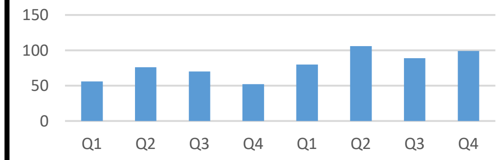
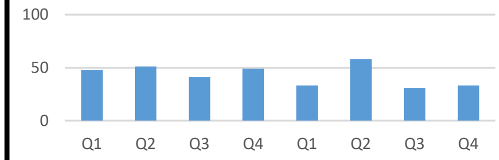
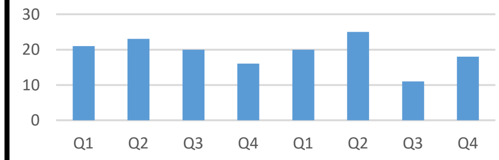
Performance Indicators with Trend Only Performance Levels

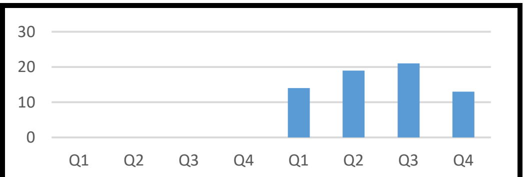
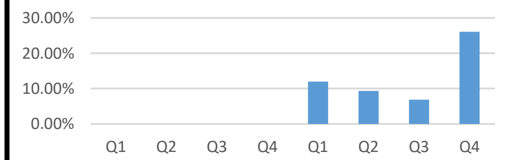
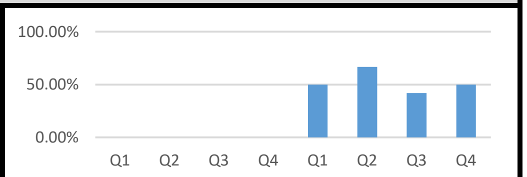
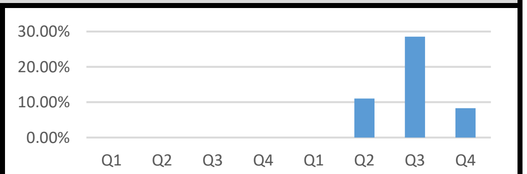
Growth and Prosperity

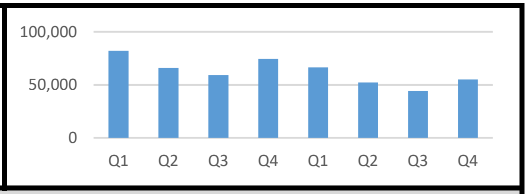
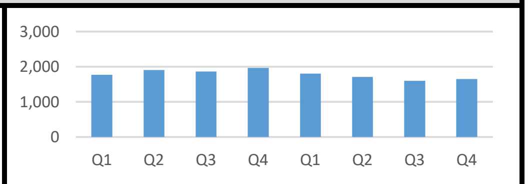
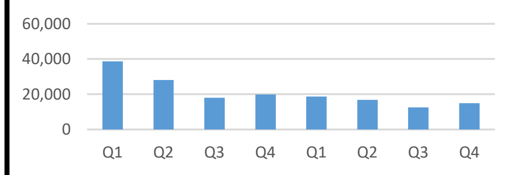
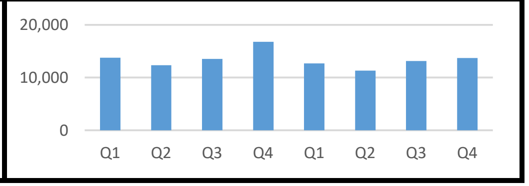
PI Name	AD	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Building Control market share	Christian Allen	77.00%	84.00%	93.00%	77.00%	84.00%	86.00%	79.00%	82.00%	
Value of Grants awarded via Grants4growth	Growth	£62,502	£63,168	£39,856	No Data Provided	£47,250	£184,386	£31,952	£0	
Commentary	Grants are not issued in Q4.									
Number of Grants awarded via Grants4growth	Growth	5	8	8	No Data Provided	4	17	6	0	
Number of Businesses assisted via Grants4growth	Growth	17	8	12	No Data Provided	32	11	7	0	
Number of Business registered via Grants4growth	Growth	No Data Provided	18	7	No Data Provided	32	11	7	0	

Matched funding achieved through local growth programmes (towns deal, LUF, UKSPF)	Growth	Not Previously Reported	Not Previously Reported	Not Previously Reported	Not Previously Reported	No Data Provided	£0	£0	£0	
Matched funding through Grants4Growth scheme	Growth	Not Previously Reported	Not Previously Reported	Not Previously Reported	Not Previously Reported	£73,002	£370,387	£61,992	£0	
Percentage of decisions (major / minor / others) taken under delegation within period	Phil Norman	100.00%	97.22%	94.62%	93.59%	96.43%	100.00%	94.12%	96.00%	
Council run stall occupancy level (Markets)	Phil Perry	68.50%	59.00%	52.10%	54.00%	71.00%	65.00%	75.14%	63.00%	

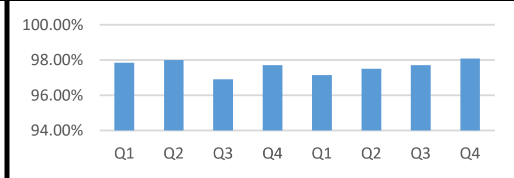
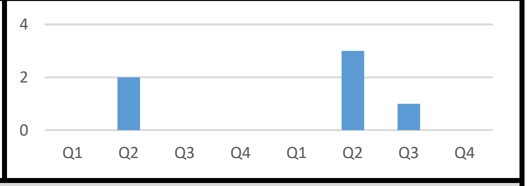
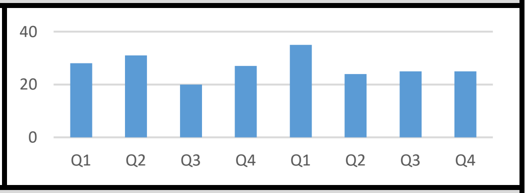
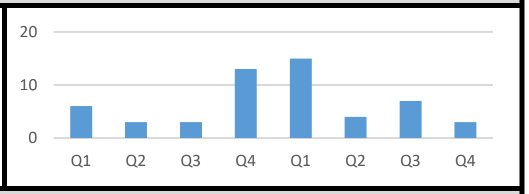
Healthy Lives

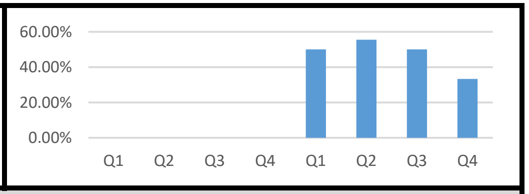
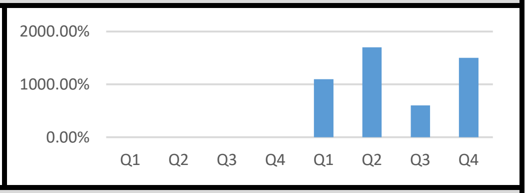
PI Name	AD	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Number of days to complete a stage 2 DFG	Emily Spicer	298	264	262	288	303	302	360	321.00	
Number of days to complete a stage 3 DFG	Emily Spicer	24	13	17	28	18	23	13	15.00	
Number of days to complete a stage 4 DFG	Emily Spicer	56	76	70	52	80	106	89	99.00	
Number of DFG referrals received	Emily Spicer	48	51	41	49	33	58	31	33.00	
Number of DFG grants approved	Emily Spicer	21	23	20	16	20	25	11	18	

Number of DFG grants completed	Emily Spicer	Not Previously Reported	Not Previously Reported	Not Previously Reported	Not Previously Reported	14	19	21	13.00	
For a successful prevention outcome at least 32% should be achieved through keeping the household in the home presented from	Emily Spicer	Not Previously Reported	Not Previously Reported	Not Previously Reported	Not Previously Reported	12.00%	9.30%	6.89%	26.10%	
Commentary	There has been a significant increase in the number of households who were able to remain in their current home but performance is still below the regional average of 32%.									
Percentage of not in priority need decisions should reflect at least the regional average for the East Midlands (32%)	Emily Spicer	Not Previously Reported	Not Previously Reported	Not Previously Reported	Not Previously Reported	50.00%	66.60%	42.00%	50.00%	
Commentary	The number of cases classed as not being in priority need has increased but is still above the regional average. Few main duty decisions are made meaning the percentage classed as non priority will change significantly if an applicant is or isn't classed as being in priority need.									
Percentage of intentional homelessness (IH) decisions should reflect at least the regional average for the East Midlands (5%)	Emily Spicer	Not Previously Reported	Not Previously Reported	Not Previously Reported	Not Previously Reported	0.00%	11.00%	28.57%	8.30%	
Commentary	The number of cases classed as being intentionally homeless has decreased. The target is outside of an officers control because if an applicant hasn't become homeless intentionally, they can't legally be classed as intentionally homeless. Indicator has been removed for 26/27.									

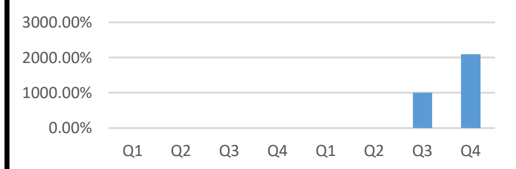
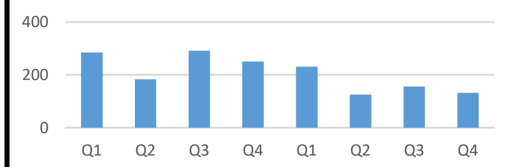
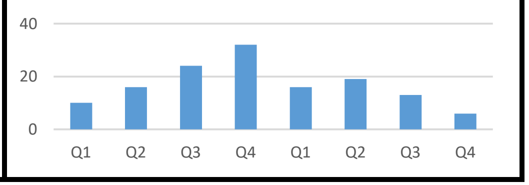
Visitor numbers / number of tickets sold, for leisure venues	Phil Perry	82,074	65,934	58,964	74,358	66,421	52,330	44,256	54,962	
Commentary	Performance during Q4 was negatively impacted by a combination of operational constraints and environmental challenges, which reduced overall capacity, programme availability and ease of access. Periodic service disruption and ongoing site conditions further affected customer experience and consistency of delivery. These factors collectively limited attendance levels & slowed membership growth. Customer satisfaction outcomes, including NPS, reflected the cumulative impact of these challenges and wider site activity. To attempt to mitigate theses issues Parkwood have allowed members to access PRSA as part of there membership.									
Number of gym members	Phil Perry	1,768	1,903	1,860	1,963	1,802	1,707	1,601	1,648	
Number of swims	Phil Perry	38,684	28,123	18,103	19,878	18,722	16,753	12,478	14,983	
Number of swimming lessons	Phil Perry	13,767	12,321	13,538	16,810	12,690	11,296	13,119	13,736	

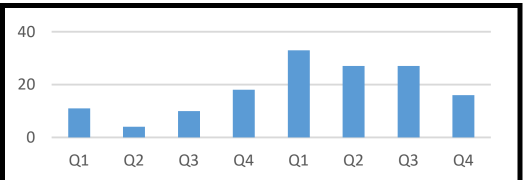
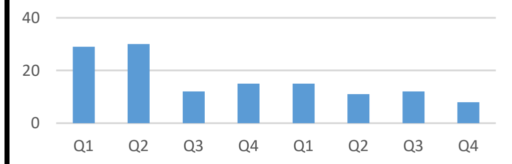
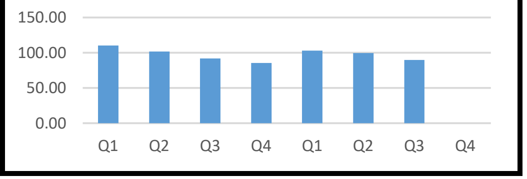
Safe and Resilient Communities

PI Name	AD	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Food Safety – percentage of rateable food businesses with a rating of 3 (generally satisfactory) or above as a Percentage of the total number of rateable food businesses.	Christian Allen	97.85%	98.00%	96.90%	97.70%	97.15%	97.50%	97.70%	98.08%	
Number of organisations supported with accessing funding	Emily Spicer	0	2	0	0	0	3	1	0	
Commentary	1 Boston Project still crowdfunding - Spring round has now launch.									
Number of verified rough sleepers during the month	Emily Spicer	28	31	20	27	35	24	25	25	
Commentary	The number of people sleeping rough during March was the same as December but slightly lower than a year ago.									
Number of properties improved through Council intervention	Emily Spicer	6	3	3	13	15	4	7	3	
Commentary	Preparation for the Renters' Rights Act has been the team's main focus along with implementing the 3 new policies that came into force 01/04/26.									

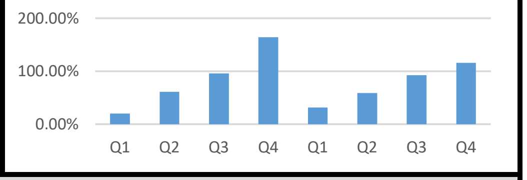
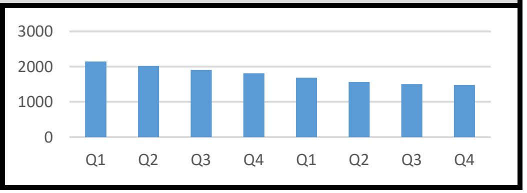
The percentage of main duty decisions made within 5 working days of the end of the relief duty	Emily Spicer	Not Previously Reported	Not Previously Reported	Not Previously Reported	Not Previously Reported	50.00%	55.55%	50.00%	33.33%	
Commentary	The number of decisions made within 5 working days of the end of the relief duty has decreased. Further work is required to improve performance.									
Number of lets into the private rented sector	Emily Spicer	Not Previously Reported	Not Previously Reported	Not Previously Reported	Not Previously Reported	11	17	6	15	
Commentary	The number of households assisted to obtain private rented accommodation has increased this quarter. Accessing accommodation in the private rented sector is challenging.									

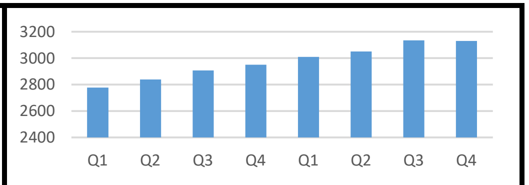
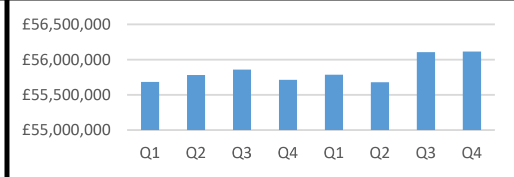
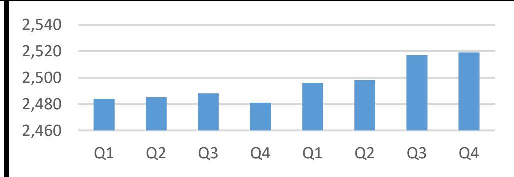
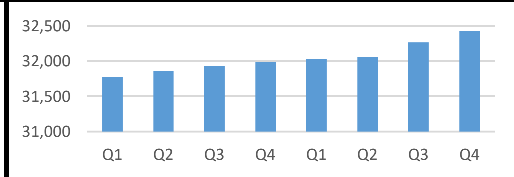
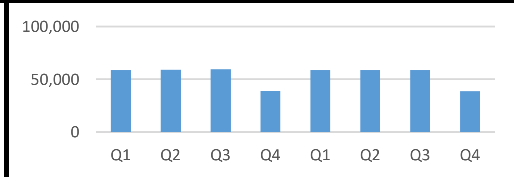
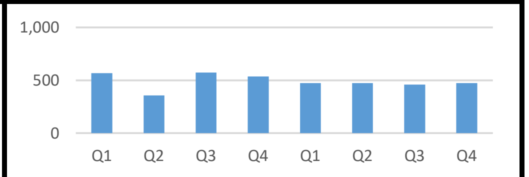
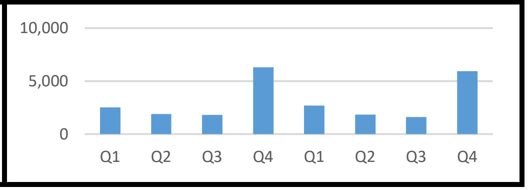
Environment

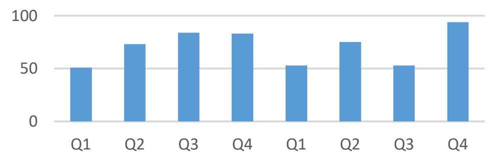
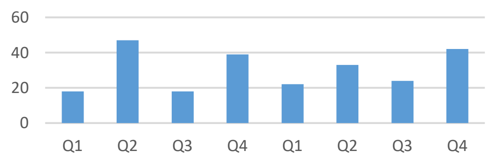
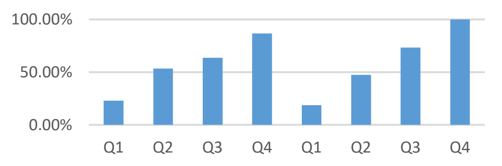
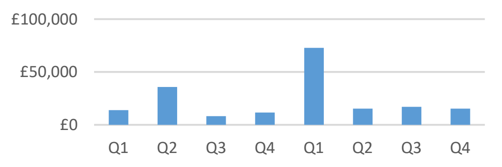
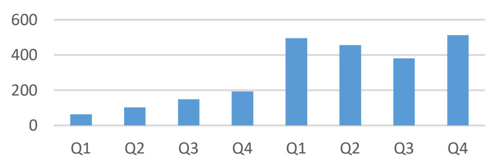
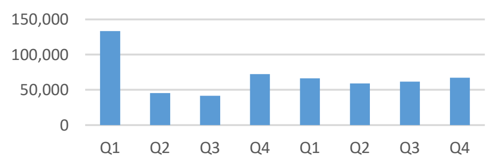
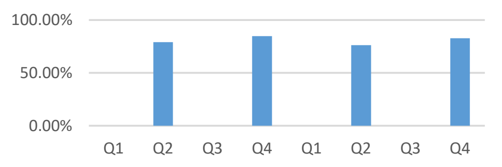
PI Name	AD	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Number of homes improved through green home/warm home grants	Christian Allen	Not Previously Reported	Not Previously Reported	Not Previously Reported	Not Previously Reported	0	0	10	21	
Kingdom Contract: Number of Fixed Penalty Notices (FPNs) Issued - Litter (In quarter)	Christian Allen	284	183	291	250	231	125	156	132	
Kingdom Contract: Number of FPNs Issued - Fly Tipping (In quarter)	Christian Allen	10	16	24	32	16	19	13	6	

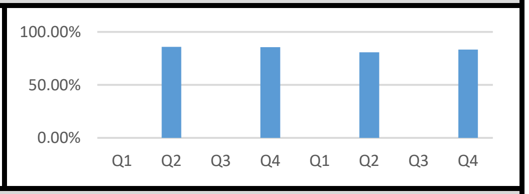
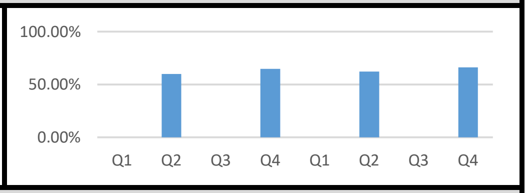
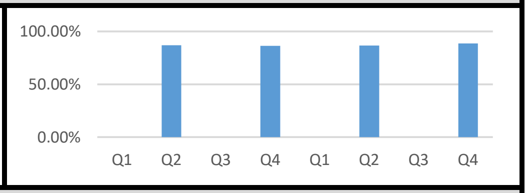
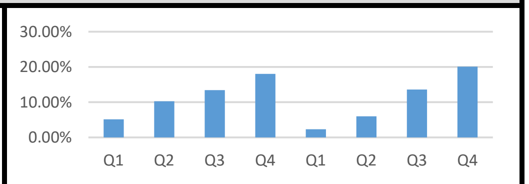
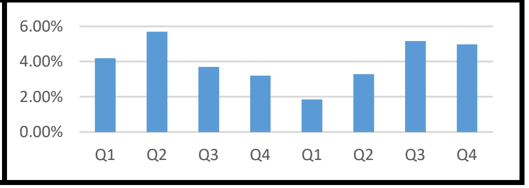
Kingdom Contract: Number of FPNs Issued - other (e.g. PSPO etc.) (In quarter)	Christian Allen	11	4	10	18	33	27	27	16	
Kingdom Contract: Number of prosecutions completed to sentencing. (In quarter)	Christian Allen	29	30	12	15	15	11	12	8	
KG of total waste collected per household	Victoria Burgess	110.10	101.80	91.80	85.50	103.00	99.70	89.80	0.00	

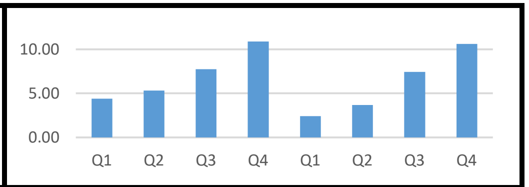
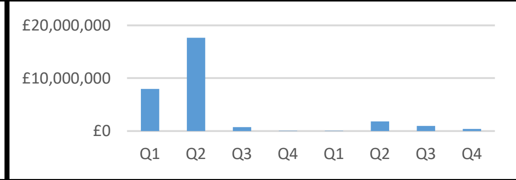
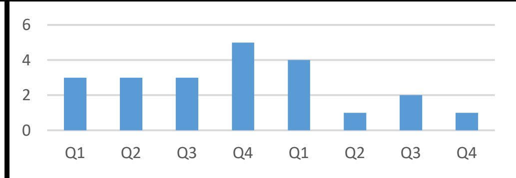
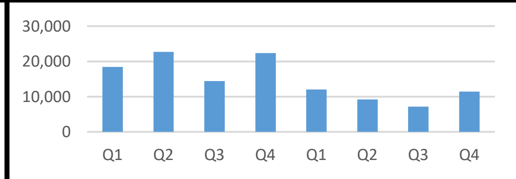
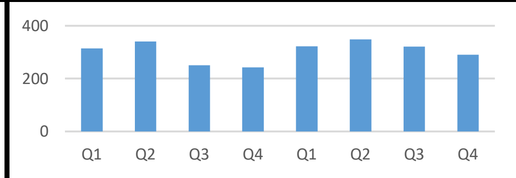
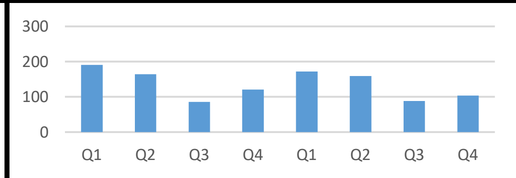
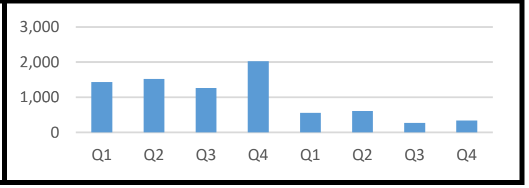
Efficiencies and Efficacies

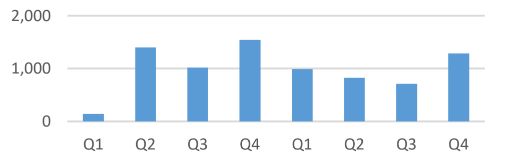
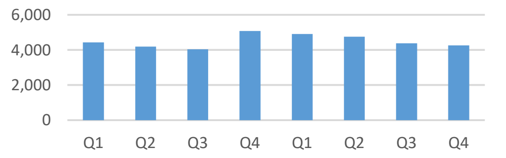
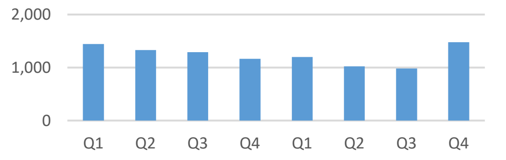
PI Name	AD	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Repairs & Maintenance: Percentage committed spend against budget – cumulative	Andy Fisher	20.13%	61.16%	95.82%	164.33%	31.69%	58.98%	92.57%	115.83%	
Commentary	In year overspend due to necessary health and safety expenditure.									
Housing Benefit Caseload	Russell Stone	2150	2019	1909	1812	1681	1569	1502	1480	

Council Tax Support Caseload	Russell Stone	2777	2838	2907	2951	3009	3051	3135	3130	
Business Rates RV	Russell Stone	£55,684,937	£55,782,060	£55,858,896	£55,714,554	£55,783,595	£55,679,773	£56,105,385	£56,116,159	
Business Rates Hereditaments	Russell Stone	2,484	2,485	2,488	2,481	2,496	2,498	2,517	2,519	
Council Tax Banded Dwellings	Russell Stone	31,775	31,858	31,930	31,989	32,032	32,061	32,265	32,424	
Direct Debit Payments	Russell Stone	58,658	59,207	59,404	38,928	58,663	58,572	58,546	38,774	
CTS New Claims – Number of Decisions Made	Russell Stone	568	357	574	535	474	472	460	472	
CTS Changes – Number of Decisions Made	Russell Stone	2,517	1,894	1,821	6,299	2,686	1,841	1,604	5,926	

Discretionary Housing Payments (DHP) number of applications	Russell Stone	51	73	84	83	53	75	53	94	
Discretionary Housing Payments (DHP) number of awards	Russell Stone	18	47	18	39	22	33	24	42	
Discretionary Housing Payments (DHP) spend against Budget	Russell Stone	22.85%	53.46%	63.55%	86.74%	18.67%	47.49%	73.27%	100.00%	
Procurement savings / benefits achieved (By the PSPS procurement team) In quarter	Russell Stone	£13,925	£35,930	£8,300	£11,500	£72,820	£15,254	£16,926	£15,225	
Digital services take up (services accessed online) (PSPS)	Russell Stone	63	103	148	194	495	457	381	512	
Website visitors (accessing website information) (PSPS)	Russell Stone	133,265	45,494	41,478	72,493	66,518	59,266	61,874	67,298	
Percentage of Partnership workforce (surveyed collectively) who said 'Yes' when asked if they felt valued at work	James Gilbert	Half Yearly	79.00%	Half Yearly	84.80%	Half Yearly	76.30%	Half Yearly	82.73%	

Commentary	This is a Partnership average. Boston Only data is slightly higher reporting 84.21% of responders feeling valued at work.									
Percentage of the Partnership workforce (surveyed collectively) who said ‘Yes’ they feel there are opportunities in the Partnership to learn and develop their skills and expertise	James Gilbert	Half Yearly	86.00%	Half Yearly	85.50%	Half Yearly	80.90%	Half Yearly	83.33%	
Commentary	This is a Partnership average figure. The staff poll is designed to be a periodic litmus test of employee sentiment. It is not unusual for figures to ebb and flow between periods, particularly in dynamic organisational environments.									
Percentage of the Partnership workforce (surveyed collectively) who feel informed about the Partnership and what decisions it is making	James Gilbert	Half Yearly	60.00%	Half Yearly	64.70%	Half Yearly	62.20%	Half Yearly	66.07%	
Commentary	This is a Partnership average. Boston Only data is slightly higher reporting 68.42% and when you combine 'sometimes' responses this increased to 94.74%.									
Percentage of the Partnership workforce (surveyed collectively) who said ‘Yes’ they feel the Partnership recognises and supports positive mental health in the workplace	James Gilbert	Half Yearly	87.00%	Half Yearly	86.30%	Half Yearly	86.60%	Half Yearly	88.69%	
Commentary	This is a Partnership average figure. The staff poll is designed to be a periodic litmus test of employee sentiment. It is not unusual for figures to ebb and flow between periods, particularly in dynamic organisational environments.									
Staff Turnover Cumulative	James Gilbert	5.13%	10.22%	13.41%	18.03%	2.34%	6.02%	13.62%	20.07%	
Voluntary Staff Turnover	James Gilbert	4.20%	5.70%	3.70%	3.20%	1.85%	3.28%	5.17%	4.97%	

Number of working days lost to sickness per Full Time Equivalent (FTE) (Cumulative)	James Gilbert	4.41	5.31	7.74	10.89	2.40	3.68	7.45	10.60	
External funding – a calculation of external Partnership funding received as a trend – showing quarter by quarter and including a breakdown by Council	James Gilbert	£7,960,404	£17,636,760	£752,541	£39,848	£38,000	£1,827,466	£946,000	£401,112	
Number of late reports not made available to the Democratic Services teams at agenda publication	John Medler	3	3	3	5	4	1	2	1	
Call volumes (PSPS)	Phil Perry	18,461	22,705	14,418	22,381	11,985	9,220	7,113	11,409	
Average Call Duration - Customer Contact (Seconds) (PSPS)	Phil Perry	314	341	251	243	322	348	322	290	
Average Speed of Answer - Customer Contact (Seconds) (PSPS)	Phil Perry	191	164	86	121	172	159	88	104	
Number of Callbacks (PSPS)	Phil Perry	1,435	1,525	1,266	2,023	563	600	268	343	

Number of customers using webchat (PSPS)	Phil Perry	144	1,403	1,019	1,544	991	828	711	1,287	
Customer Contact Centre visits (PSPS)	Phil Perry	4,421	4,185	4,038	5,072	4,916	4,751	4,372	4,264	
Enquiries via email and social media (PSPS)	Phil Perry	1,442	1,331	1,289	1,166	1,199	1,020	985	1,476	

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Overview and Scrutiny Committee Work Programme 2026–27

Meeting Date	Agenda Items	Report Author *A.D = Assistant Director* *D.C.X = Deputy Chief Executive*	Portfolio Holder	Cabinet Meeting
04 June 2026	• Highways Authority LCC • Destination Lincolnshire Local Visitor Economy Partnership Destination Management Plan and SELCP Destination Management Plan • Public Space Protection Order for Dog Controls	– Portfolio Holder LCC – Director of Economic Development – Service Director Regulatory	Cllr D Broughton Cllr S Sharpe Cllr C Butler	24 Jun 26 24 Jun 26
16 July 2026	• Quarter 4 25/26 Performance Report • Carbon Footprint Update FY22/23, FY23/24 & FY24/25 • Local Council Tax Support Scheme 2027/28 Consultation • Section 106 Analysis and Monitoring • Review of Town Centre Task and Finish Group Report	– Group Manager Insights and Transformation – Climate Change and Environment Officer – Head if Revenue and Budgets – Lead Finance & S106 Monitoring Officer – Director of Economic Development	Cllr D Broughton Cllr C Rylott Cllr S Ghosh Cllr S Ghosh Cllr M Gilbert	24 Jun 26 30 Sep 26 24 Jun 26 30 Sep 26
03 Sept 2026	• Cultural Services Delivery Arrangements • Equality, Diversity and Inclusion Strategy and Action Plan • National Scheme of Delegation	– Head of Special Projects – Group Manager – Organisational Development – Director of Economic Development	Cllr S Sharpe Cllr D Broughton Cllr C Mountain	30 Sep 26
01 Oct 2026	• Public Space Protection Order (PSPO) Alcohol Review • Review of the Guildhall Museum Policies	– SD – Community and Housing Services – SD – Community and Housing Services	Cllr D Broughton Cllr D Broughton	25 Nov 26 25 Nov 26

Overview and Scrutiny Committee Work Programme 2026–27

Meeting Date	Agenda Items	Report Author *A.D = Assistant Director* *D.C.X = Deputy Chief Executive*	Portfolio Holder	Cabinet Meeting
	• Annual Crime and Disorder Report	– SD – Community and Housing Services	Cllr D Broughton	
05 Nov 2026	• Annual Monitoring Report Pension and Pension Discretions Policy Note • Q1 26/27 Performance Report • Section 19 Flood Report Update	– Group Manager for Community Leadership – Group Manager Insights and Transformation – SD - Regulatory	Cllr H Staples Cllr D Broughton Cllr D Broughton	30 Sep 26
10 Dec 2026	• Q2 26/27 Performance Report	– Group Manager Insights and Transformation	Cllr D Broughton	25 Nov 26
21 Jan 2027	• Scrutiny Annual Reports 2025/26	– Monitoring Officer	Cllr D Broughton	
24 Feb 2027	• Budget Draft 2026/2027	– Head of Finance Delivery PSPSL	Cllr S Ghosh	01 Mar 27
25 Mar 2027	• Data Protection Policy and Record Management Policy. • Q3 26/27 Performance Report	– Monitoring Officer – Group Manager Insights and Transformation	Cllr D Broughton Cllr D Broughton	24 Mar 27

Alternative options for Scrutiny working.	
Task and Finish Group	Review of the Town Centre Task and Finish Group (Cllr Pryke, Chairman)

Overview and Scrutiny Committee Work Programme 2026–27				
Meeting Date	**Agenda Items**	**Report Author** *A.D = Assistant Director* *D.C.X = Deputy Chief Executive*	**Portfolio Holder**	**Cabinet Meeting**

Member Working Group	
Inquiry Session	
All Member Briefings *pending at issue of agenda*	Child Poverty – requested from November 2024 meeting. Update on PE21 – requested from Environment and Performance December 2024 meeting.

Pending Confirmation:

- Bus Services. Possible work streams from the SICP report on Social Impact Population Change.
- Visitor Economy (Tourism).
- Local Plan **(Pending Review/Updates)**
- Lincolnshire Fire Service Building Fire Safety **Date TBC**
- Members Refresher Training **Date TBC**
- NHS Care after discharge **Date TBC**
- NEPTS Patient Transport **Date TBC**

Chairman: Councillor Stuart Evans
Vice Chairman: Councillor Suzanne Welberry

Lead Officer(s): Executive Director – Programme Delivery & Service Director – Regulatory
Clerk: Ray Flannery, Democratic Services Officer

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BOSTON BOROUGH COUNCIL

FORWARD PLAN

1 JULY TO 30 JUNE 2027

The Forward Plan is a forecast of decisions which are expected to be taken by the Cabinet in the next twelve months.

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information (England) Regulations 2012.

The Boston Borough Council definition of a key decision is:

- A decision which results in the authority incurring expenditure which is, or involves the making of savings which are significant having regard to the authority's budget for the service or function to which the decision relates; or
- Be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough.

Decisions set out in this Plan will be taken by the Cabinet unless otherwise specified. All decisions included in this Plan will be taken on the basis of a written report and will be published on the Council's website before the meeting.

Please note that the decision dates are indicative and occasionally subject to change.

The Council invites members of the public to attend any of the meetings at which decisions will be discussed and the papers listed on the Plan can be viewed free of charge at the Customer Services Desk, Municipal Building, West Street, Boston, or on the Council's website, www.boston.gov.uk

If you wish to make comments or representations regarding the decisions outlined in the Plan, please submit them in writing to the contact officer identified against each decision in the Plan, at least 2 working days before the date of the meeting at which the decision is to be taken.

Agendas, decisions and minutes are published on the Council's website www.boston.gov.uk

Cabinet Members:

Cllr Dale Broughton	Cllr Mike Gilbert	Cllr John Baxter	Cllr Callum Butler	Cllr Sandeep Ghosh
Cllr Chris Mountain	Cllr Claire Rylott	Cllr Sarah Sharpe	Cllr Helen Staples	

Corporate Management Team (CMT) Members:

Rob Barlow	Andy Fisher	Jason King	Pranali Parikh	Russell Stone	Christian Allen
Victoria Burgess	Vikki Cherry	Maria Cotton	James Gilbert	Matthew Hogan	Richard Hodgson
Debbie Holland	John Medler	Phil Norman	Phil Perry	Emily Spicer	

Report Title and Summary of Content	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
2025/26 Treasury Annual Report To provide Members with the Annual Treasury Report 2025/26 in accordance with the Chartered Institute of Public Finance and Accountancy's Code of Practice on Treasury Management to ensure best practice is maintained.	Non Key	Full Council 13 Jul 2026		Open	Sean Howsam, Treasury and Investment Manager (PSPSL) Sean.Howsam@pspsl.co.uk	Portfolio Holder - Finance and Economic Growth (Councillor Sandeep Ghosh)
Review Of Maximum Hackney Carriage Fare Structure To consider approval of the revised maximum fare structure for hackney carriage journeys.	Non Key	Cabinet 30 Sep 2026		Open	Anna McDowell, Senior Licensing Officer anna.mcdowell@boston.gov.uk	Portfolio Holder - Infrastructure (Councillor Chris Mountain)
Q1 2026/27 Forecast Outturn To set out the current financial position for the Council at the end of the 1st quarter of 2026/27.	Non Key	Cabinet 30 Sep 2026		Open	Nicole Hayes, Head of Finance Delivery - BBC (PSPSL) nicole.hayes@pspsl.co.uk	Portfolio Holder - Finance and Economic Growth (Councillor Sandeep Ghosh)
Carbon Footprint Update FY22/23, FY23/24 & FY24/25 To provide annual updates on the Carbon Footprint.	Non Key	Cabinet 30 Sep 2026		Open	Heather Prescott, Climate Change and Environment Officer heather.prescott@boston.gov.uk	Portfolio Holder - Green Spaces and Travel (Councillor Claire Rylott)
Quarter 1 26/27 Performance and Risk Report To provide an update on performance and risk as at the end of each quarter.	Non Key	Cabinet 30 Sep 2026		Open	Corey Gooch, Business Intelligence and Change Manager Corey.Gooch@sholland.gov.uk, Suzanne Rolfe, Group	Leader (Councillor Dale Broughton)

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
					Manager – Insights & Transformation suzanne.rolfe@boston.gov.uk	
Cultural Services Delivery Arrangements To consider proposals for the future delivery of cultural services.	Key	Cabinet 30 Sep 2026		Open	Mark Humphreys, Head of Special Projects (Leisure) mark.humphreys@e-lindsey.gov.uk	Portfolio Holder - Heritage, Culture and Tourism (Councillor Sarah Sharpe)
National Scheme of Delegation An amendment to the Constitution (Scheme of Delegation) to incorporate changes required by national legislation which is expected to be adopted in the next two months. The requirement is to make changes before the end of October 2026.	Non Key	Full Council 19 Oct 2026		Open	Phil Norman, Service Director – Planning & Strategic Infrastructure pnorman@sholland.gov.uk	Portfolio Holder - Infrastructure (Councillor Chris Mountain)
Q2 2026/27 Forecast Outturn To set out the current financial position for the Council at the end of the 2nd quarter of 2026/27.	Non Key	Cabinet 25 Nov 2026		Open	Nicole Hayes, Head of Finance Delivery - BBC (PSPSL) nicole.hayes@pspsl.co.uk	Portfolio Holder - Finance and Economic Growth (Councillor Sandeep Ghosh)
Local Council Tax Support Scheme 2027/28 For Cabinet to agree its recommendation to Full Council for the 2027/28 Council Tax Support Scheme.	Non Key	Cabinet 25 Nov 2026	Full Council 7 Dec 2026	Open	Sharon Hammond, Head of Revenues and Benefits (PSPSL) Sharon.hammond@pspsl.co.uk	Portfolio Holder - Finance and Economic Growth (Councillor Sandeep Ghosh)

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
Review of Guildhall Museum Policies To review current policies relating to the Guildhall Museum.	Non Key	Cabinet 25 Nov 2026		Open	Rachel Rowett, Community Development Manager rrowett@sholland.gov.uk	Portfolio Holder - Heritage, Culture and Tourism (Councillor Sarah Sharpe)
Public Space Protection Order (PSPO) "Alcohol" Review Boston Borough Council's Public Space Protection Order (in relation to Alcohol) commenced on Monday 12th January 2015. It is a statutory requirement that a public space protection order may not have effect for a period of more than 3 years, unless extended by the local authority responsible for granting the original order.	Non Key	Cabinet 25 Nov 2026		Open	Sarah Cocker, Safer Communities Officer sarah.cocker@e-lindsey.gov.uk, Peter Hunn, Safer Communities Manager (Operations) peter.hunn@boston.gov.uk	Leader (Councillor Dale Broughton)
Quarter 2 26/27 Performance and Risk Report To provide an update on performance and risk as at the end of each quarter.	Non Key	Cabinet 25 Nov 2026		Open	Corey Gooch, Business Intelligence and Change Manager Corey.Gooch@sholland.gov.uk, Suzanne Rolfe, Group Manager – Insights & Transformation suzanne.rolfe@boston.gov.uk	Leader (Councillor Dale Broughton)

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
2026/27 Mid Term Treasury Report To provide Members with an update on Treasury Management performance and activity to ensure best practice is maintained.	Non Key	Full Council 7 Dec 2026		Open	Sean Howsam, Treasury and Investment Manager (PSPSL) Sean.Howsam@pspsl.co.uk	Portfolio Holder - Finance and Economic Growth (Councillor Sandeep Ghosh)
Q3 2026/27 Forecast Outturn To set out the current financial position for the Council at the end of the 3rd quarter of 2026/27.	Non Key	Cabinet 17 Feb 2027		Open	Nicole Hayes, Head of Finance Delivery - BBC (PSPSL) nicole.hayes@pspsl.co.uk	Portfolio Holder - Finance and Economic Growth (Councillor Sandeep Ghosh)
2027/28 Final Budget To approve: The General Fund Budget for 2027/28, including the use of reserves, Medium Term Financial Strategy, Capital Programmes and Strategy, Treasury Management Policy/Strategy and the Annual Delivery Plan including the approval of Council Tax levels.	Non Key	Cabinet 17 Feb 2027	Full Council 1 Mar 2027	Open	Nicole Hayes, Head of Finance Delivery - BBC (PSPSL) nicole.hayes@pspsl.co.uk	Portfolio Holder - Finance and Economic Growth (Councillor Sandeep Ghosh)
2027/28 CTAX Setting Report To set the amounts of Council Tax applicable for 2027/28 for each valuation band and in each part of the Borough.	Non Key	Full Council 1 Mar 2027		Open	Nicole Hayes, Head of Finance Delivery - BBC (PSPSL) nicole.hayes@pspsl.co.uk	Portfolio Holder - Finance and Economic Growth (Councillor Sandeep Ghosh)
Quarter 3 26/27 Performance and Risk Report To provide an update on performance and risk as at the end of each quarter.	Non Key	Cabinet 24 Mar 2027		Open	Corey Gooch, Business Intelligence and Change Manager Corey.Gooch@sholla	Leader (Councillor Dale Broughton)

Report Title	Key / Non-Key	Date Decision to be taken	Rec to Council?	Open or Exempt	Lead Officer	Portfolio Holder
					nd.gov.uk, Suzanne Rolfe, Group Manager – Insights & Transformation suzanne.rolfe@boston.gov.uk	
2026/27 Financial Outturn To report on the Council's Finances as at the 31st March 2027.	Non Key	Cabinet To be confirmed		Open	Nicole Hayes, Head of Finance Delivery - BBC (PSPSL) nicole.hayes@pspsl.co.uk	Portfolio Holder - Finance and Economic Growth (Councillor Sandeep Ghosh)
Quarter 4 26/27 Performance and Risk Report To provide an update on performance and risk as at the end of each quarter.	Non Key	Cabinet To be confirmed		Open	Corey Gooch, Business Intelligence and Change Manager Corey.Gooch@sholland.gov.uk	Leader (Councillor Dale Broughton)